

Cass County Medical Care Facility

Agenda

December 19, 2022 at 10am

CCMCF or Zoom

- 1. Call to Order**
 - A. Introduction of visitors and guests Agenda Approval
- 2. Disposition of Minutes, regular meeting and closed session**
- 3. Financial, Phillip Alt, Consultant**
 - A. Check Register
 - B. Census Report
 - C. September Financial
 - D. \$2.35 stipend for essential worker
- 4. Grants Update and Corporate Compliance, Rayann Franco**
 - A. Infection Control Grant, PCC and dishwasher update
 - B. Employee Retention Grant
 - C. MI Works Grant
 - D. MEC Facility Courtyard Project Grant
 - E. Corporate Compliance
- 5. Operations**
 - A. Medical Director, Dr. Ibeckie
 - B. Administrator search, applicants
 - C. CFC/CCMCF letter
 - D. Nursing 36 hour work week proposal
 - E. Pharmacy
 - F. Cass County IT/Aanalytics, hardware purchase
 - G. Employee Roster
 - H. Compass (to be provided during the meeting)
 - I. CCMCF Newsletter
 - J. Resident Council Minutes
- 6. Adjournment**

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

November 21, 2022 10:00 a.m.

In attendance: Vicki Vaughn (Board Chairperson), Christian Lutes, (C.E.O.), Roger Garmendia (Administrator), Diane Seifert (Member), Phil Alt (Consultant), Matt Newton (Cass County Administrator), Jody Nestich (Cass County IT), Dr. Ibekie, Kailee Swift (Dr. Ibekie's medical assistant), Rayann Franco (Recording Minutes).

The meeting was called to order by Vicki Vaughn at 10:22 a.m.

Diane Seifert made the motion to accept the agenda as presented. Motion passed unanimously.

Diane Seifert made the motion to accept the monthly board meeting minutes as presented. Motion passed unanimously.

Diane Seifert made the motion to accept the executive session meeting minutes as presented. Motion passed unanimously.

Jody Nestich stated that the county will provide a help desk 24 hours a day. She also stated that the county provides an uninterrupted power supply. Jody Nestich reported that the PC's and laptops need to be upgraded to a business grade. This will be phase one of the transition over to the county IT. The estimated cost for phase one will be \$55,000.00. Diane Seifert made the motion to purchase the new business grade equipment as proposed for phase one not to exceed \$55,000.00. Motion passed unanimously.

Roger Garmendia explained that the wages for therapists were below other organizations even when benefits were taken into consideration. He stated that there has been an increase in applications since raising the wages for therapists by \$10 per hour and the assistants by \$5 an hour.

Dr. Ibekie stated that he is actively seeking a nurse practitioner. He stated that he intends on being at the facility two days per week and the nurse practitioner will be on site two days per week as well to provide four days of coverage. Dr. Ibekie stated that he will be meeting with Dr. Smyth to discuss plans for the transition.

Roger Garmendia reported that Linda Duchon has been providing consultation services for emergency management, maintenance, nursing and EVS. She is currently revamping the emergency preparedness book.

The process for replacing the fence in the courtyard has been initiated with Martin Fencing.

Roger Garmendia thanked the board members for attending the Board of Commissioners meeting on November 17. He stated that the new commissioners will be touring the facility when they officially start their term.

Roger Garmendia reported that he attended the Fall Financial Conference with Christian Lutes and Rayann Franco. New information was presented regarding the upcoming changes in reimbursement.

Christian Lutes reported that the staff would be receiving two homemade pies for Thanksgiving. He also stated that items for the Christmas gift bags have been ordered.

Roger Garmendia reported that water temperatures in the kitchen have been fluctuating. The mixing valves are being assessed.

Roger Garmendia stated that the facility is assessing the PPE in stock. Stock will be rotated by date and a PAR level will be determined.

Roger Garmendia reported that the room where wheelchairs are stored has been cleaned out and organized. There has been a new process started. Each wheelchair will be cleaned and assessed for repairs before being stored in the storage room.

Rayann Franco reported that there were not any Corporate Compliance investigations during the month.

Phil Alt reviewed the check register with the board members. Diane Seifert made the motion to accept the checks issued in the amount of \$333,994.97. Motion passed unanimously. Diane Seifert made the motion to accept the direct payments of \$286,929.02. Motion passed unanimously.

Phil Alt presented the budget. Phil Alt reported that the census has averaged between 59-62 residents. He stated that the focus needs to be on occupancy and long-term residents in order to balance the budget. Diane Seifert made the motion to accept the budget as presented. Motion passed unanimously.

The board went into executive session to discuss personnel matters at 1:55 p.m. Christian Lutes and Roger Garmendia were invited to the session. The executive session adjourned at 2:30 p.m.

Diane Seifert made the motion to adjourn the meeting. The meeting adjourned at 2:31 p.m.

Respectfully submitted by:

Rayann Franco

_____ (Board Chairperson)

_____ (C.E.O.)

Cass County Medical Care Facility
 Check Register
 11/1/2022 - 11/30/2022

Check Numbers: 1 - 999999999 Bank: Operating Account

Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
DP607	MetLife	MetLife	1342-1	11/1/2022	\$6,165.05	Payment	Y
DP608	Internal Revenue Service	Internal Revenue Service	1343-1	11/2/2022	\$3,873.73	Payment	Y
DP609	BENTO FOR BUSINESS	BENTO FOR BUSINESS	1346-1	11/9/2022	\$2,200.00	Payment	Y
DP610	Internal Revenue Service	Internal Revenue Service	1347-1	11/9/2022	\$70,494.46	Payment	Y
DP611	Internal Revenue Service	Internal Revenue Service	1348-1	11/9/2022	\$198.28	Payment	Y
DP612	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	1365-1	11/15/2022	\$222.25	Payment	Y
DP613	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	1366-1	11/15/2022	\$95.00	Payment	Y
DP614	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	1367-1	11/15/2022	\$30.00	Payment	Y
DP615	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	1368-1	11/15/2022	\$15.00	Payment	Y
DP616	DELTA DENTAL	DELTA DENTAL	1369-1	11/14/2022	\$4,031.10	Payment	Y
DP617	Internal Revenue Service	Internal Revenue Service	1370-1	11/16/2022	\$3,961.01	Payment	Y
DP618	MERS	MERS	1371-1	11/21/2022	\$50,638.42	Payment	Y
DP619	MICHIGAN DEPT OF TREASURY	MICHIGAN DEPT OF TREASURY	1372-1	11/21/2022	\$19,275.38	Payment	Y
DP620	INDIANA DEPT OF REVENUE	INDIANA DEPT OF REVENUE	1373-1	11/21/2022	\$4,284.85	Payment	Y
DP621	MERS	MERS	1374-1	11/21/2022	\$68.80	Payment	Y
DP622	ALERUS FINANCIAL	ALERUS FINANCIAL	1375-1	11/21/2022	\$4,760.41	Payment	Y
DP623	Internal Revenue Service	Internal Revenue Service	1376-1	11/23/2022	\$69,947.02	Payment	Y
DP624	Internal Revenue Service	Internal Revenue Service	1468-1	11/30/2022	\$3,973.86	Payment	Y
DP625	MetLife	MetLife	1469-1	11/30/2022	\$4,846.42	Payment	Y
5179		Kristen Alvord	1475-1	11/22/2022	\$110.82	Misc. Payment	
62000	ABES PLUMBING INC	ABES PLUMBING INC	1364-1	11/18/2022	\$0.00	Payment	Void
62001	Accushield, LLC	Accushield, LLC	1364-2	11/18/2022	\$0.00	Payment	Void
62001	ABES PLUMBING INC	ABES PLUMBING INC	1364-1	11/18/2022	\$1,345.00	Payment	
62001	ABES PLUMBING INC	ABES PLUMBING INC	168-1	11/18/2022	(\$1,345.00)	Payment	Reversed
62001	WAYSTAR INC	WAYSTAR INC	1463-1	11/18/2022	\$93.97	Payment	
62002	Accushield, LLC	Accushield, LLC	168-2	11/18/2022	(\$249.00)	Payment	Reversed
62002	Accushield, LLC	Accushield, LLC	1364-2	11/18/2022	\$249.00	Payment	
62002	AIRGAS USA LLC	AIRGAS USA LLC	1364-3	11/18/2022	\$0.00	Payment	Void
62002	WATCON	WATCON	1462-1	11/18/2022	\$1,444.47	Payment	

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Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
62003	ALLEN MOTT	ALLEN MOTT	1364-4	11/18/2022	\$0.00	Payment	Void
62003	AIRGAS USA LLC	AIRGAS USA LLC	1364-3	11/18/2022	\$235.37	Payment	
62003	AIRGAS USA LLC	AIRGAS USA LLC	168-3	11/18/2022	(\$235.37)	Payment	Reversed
62003	WASTE MANAGEMENT OF MI INC	WASTE MANAGEMENT OF MI INC	1461-1	11/18/2022	\$2,183.59	Payment	
62004	ALLEN MOTT	ALLEN MOTT	168-4	11/18/2022	(\$100.00)	Payment	Reversed
62004	ALLEN MOTT	ALLEN MOTT	1364-4	11/18/2022	\$100.00	Payment	
62004	ALT LONG TERM CARE CONSULTING	ALT LONG TERM CARE CONSULTING	1364-5	11/18/2022	\$0.00	Payment	Void
62004	W.B. HAYDEN & SONS	W.B. HAYDEN & SONS	1460-1	11/18/2022	\$34.69	Payment	
62005	ASCENDANT ORTHOPEDIC ALLIANCE LLC	ASCENDANT ORTHOPEDIC ALLIANCE LLC	1364-6	11/18/2022	\$0.00	Payment	Void
62005	ALT LONG TERM CARE CONSULTING	ALT LONG TERM CARE CONSULTING	1364-5	11/18/2022	\$7,570.00	Payment	
62005	ALT LONG TERM CARE CONSULTING	ALT LONG TERM CARE CONSULTING	168-5	11/18/2022	(\$7,570.00)	Payment	Reversed
62005	WASTE MANAGEMENT OF MI INC	WASTE MANAGEMENT OF MI INC	1461-1	11/18/2022	\$0.00	Payment	Void
62005	VILLAGE OF CASSOPOLIS	VILLAGE OF CASSOPOLIS	1459-1	11/18/2022	\$4,571.38	Payment	
62006	ASCENDANT ORTHOPEDIC ALLIANCE LLC	ASCENDANT ORTHOPEDIC ALLIANCE LLC	168-6	11/18/2022	(\$26.94)	Payment	Reversed
62006	ASCENDANT ORTHOPEDIC ALLIANCE LLC	ASCENDANT ORTHOPEDIC ALLIANCE LLC	1364-6	11/18/2022	\$26.94	Payment	
62006	ASCENSION BORGESS-LEE HOSPITAL	ASCENSION BORGESS-LEE HOSPITAL	1364-7	11/18/2022	\$0.00	Payment	Void
62006	VERIZON WIRELESS	VERIZON WIRELESS	1458-1	11/18/2022	\$105.90	Payment	
62007	AT&T	AT&T	1364-8	11/18/2022	\$0.00	Payment	Void
62007	ASCENSION BORGESS-LEE HOSPITAL	ASCENSION BORGESS-LEE HOSPITAL	1364-7	11/18/2022	\$69.09	Payment	
62007	ASCENSION BORGESS-LEE HOSPITAL	ASCENSION BORGESS-LEE HOSPITAL	168-7	11/18/2022	(\$69.09)	Payment	Reversed
62007	VANGUARD FIRE & SECURITY SYSTEMS INC	VANGUARD FIRE & SECURITY SYSTEMS INC	1457-1	11/18/2022	\$982.00	Payment	
62008	AT&T	AT&T	168-8	11/18/2022	(\$45.85)	Payment	Reversed

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62008	AT&T	AT&T	1364-8	11/18/2022	\$45.85	Payment	
62008	BLUE CROSS BLUE SHIELD MI-0053	BLUE CROSS BLUE SHIELD MI-0053	1364-9	11/18/2022	\$0.00	Payment	Void
62008	U.S. BUSINESS SYSTEMS INC	U.S. BUSINESS SYSTEMS INC	1456-1	11/18/2022	\$2,682.44	Payment	
62009	TWIN MED LLC	TWIN MED LLC	1455-1	11/18/2022	\$1,493.38	Payment	
62009	BLUE CROSS BLUE SHIELD MI-0053	BLUE CROSS BLUE SHIELD MI-0053	1364-9	11/18/2022	\$85,721.35	Payment	
62009	BLUE CROSS BLUE SHIELD MI-0054	BLUE CROSS BLUE SHIELD MI-0054	1364-10	11/18/2022	\$0.00	Payment	Void
62009	BLUE CROSS BLUE SHIELD MI-0053	BLUE CROSS BLUE SHIELD MI-0053	168-9	11/18/2022	(\$85,721.35)	Payment	Reversed
62010	BLUE CROSS BLUE SHIELD MI-0054	BLUE CROSS BLUE SHIELD MI-0054	168-10	11/18/2022	(\$673.38)	Payment	Reversed
62010	Briggs Healthcare	Briggs Healthcare	1364-11	11/18/2022	\$0.00	Payment	Void
62010	BLUE CROSS BLUE SHIELD MI-0054	BLUE CROSS BLUE SHIELD MI-0054	1364-10	11/18/2022	\$673.38	Payment	
62010	TENURGY LLC	TENURGY LLC	1454-1	11/18/2022	\$834.01	Payment	
62011	Briggs Healthcare	Briggs Healthcare	1364-11	11/18/2022	\$364.44	Payment	
62011	BRITTANY REED	BRITTANY REED	1364-12	11/18/2022	\$0.00	Payment	Void
62011	Briggs Healthcare	Briggs Healthcare	168-11	11/18/2022	(\$364.44)	Payment	Reversed
62011	TELNET WORLDWIDE	TELNET WORLDWIDE	1453-1	11/18/2022	\$279.82	Payment	
62012	BRITTANY REED	BRITTANY REED	168-12	11/18/2022	(\$20.00)	Payment	Reversed
62012	Capital One Commercial	Capital One Commercial	1364-13	11/18/2022	\$0.00	Payment	Void
62012	BRITTANY REED	BRITTANY REED	1364-12	11/18/2022	\$20.00	Payment	
62012	TAMMY CRAWFORD	TAMMY CRAWFORD	1452-1	11/18/2022	\$150.00	Payment	
62013	Capital One Commercial	Capital One Commercial	1364-13	11/18/2022	\$172.85	Payment	
62013	CARRIE CLARK	CARRIE CLARK	1364-14	11/18/2022	\$0.00	Payment	Void
62013	SYSCO GRAND RAPIDS	SYSCO GRAND RAPIDS	1451-1	11/18/2022	\$6,604.24	Payment	
62013	Capital One Commercial	Capital One Commercial	168-13	11/18/2022	(\$172.85)	Payment	Reversed
62014	CARRIE CLARK	CARRIE CLARK	168-14	11/18/2022	(\$387.79)	Payment	Reversed
62014	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	1450-1	11/18/2022	\$60.00	Payment	
62014	CASS AUTO SUPPLY	CASS AUTO SUPPLY	1364-15	11/18/2022	\$0.00	Payment	Void
62014	CARRIE CLARK	CARRIE CLARK	1364-14	11/18/2022	\$387.79	Payment	
62015	CASS AUTO SUPPLY	CASS AUTO SUPPLY	1364-15	11/18/2022	\$119.98	Payment	

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Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
62015	CASS COUNTY TRANS AUTHORITY	CASS COUNTY TRANS AUTHORITY	1364-16	11/18/2022	\$0.00	Payment	Void
62015	SPIN TECHS INC	SPIN TECHS INC	1449-1	11/18/2022	\$1,434.57	Payment	
62015	CASS AUTO SUPPLY	CASS AUTO SUPPLY	168-15	11/18/2022	(\$119.98)	Payment	Reversed
62016	CASS COUNTY TRANS AUTHORITY	CASS COUNTY TRANS AUTHORITY	168-16	11/18/2022	(\$1,424.50)	Payment	Reversed
62016	CASSOPOLIS FAMILY CLINIC	CASSOPOLIS FAMILY CLINIC	1364-17	11/18/2022	\$0.00	Payment	Void
62016	SMCAS	SMCAS	1448-1	11/18/2022	\$152.25	Payment	
62016	CASS COUNTY TRANS AUTHORITY	CASS COUNTY TRANS AUTHORITY	1364-16	11/18/2022	\$1,424.50	Payment	
62017	CASSOPOLIS FAMILY CLINIC	CASSOPOLIS FAMILY CLINIC	1364-17	11/18/2022	\$5,833.33	Payment	
62017	CHRISTIAN LUTES	CHRISTIAN LUTES	1364-18	11/18/2022	\$0.00	Payment	Void
62017	CASSOPOLIS FAMILY CLINIC	CASSOPOLIS FAMILY CLINIC	168-17	11/18/2022	(\$5,833.33)	Payment	Reversed
62017	SHRED-IT USA	SHRED-IT USA	1447-1	11/18/2022	\$3,747.54	Payment	
62018	CHRISTIAN LUTES	CHRISTIAN LUTES	168-18	11/18/2022	(\$419.60)	Payment	Reversed
62018	Cintas	Cintas	1364-19	11/18/2022	\$0.00	Payment	Void
62018	Shelton Wholesale Co	Shelton's Wholesale Co.	1446-1	11/18/2022	\$3,174.09	Payment	
62018	CHRISTIAN LUTES	CHRISTIAN LUTES	1364-18	11/18/2022	\$419.60	Payment	
62019	Cintas	Cintas	1364-19	11/18/2022	\$188.30	Payment	
62019	CNA SURETY	CNA SURETY	1364-20	11/18/2022	\$0.00	Payment	Void
62019	Cintas	Cintas	168-19	11/18/2022	(\$188.30)	Payment	Reversed
62019	SEMCO ENERGY	SEMCO ENERGY	1445-1	11/18/2022	\$3,555.29	Payment	
62020	CNA SURETY	CNA SURETY	168-20	11/18/2022	(\$773.00)	Payment	Reversed
62020	CONVERGEONE	CONVERGEONE	1364-21	11/18/2022	\$0.00	Payment	Void
62020	S&S WORLDWIDE INC	S&S WORLDWIDE INC	1444-1	11/18/2022	\$127.30	Payment	
62020	CNA SURETY	CNA SURETY	1364-20	11/18/2022	\$773.00	Payment	
62021	CONVERGEONE	CONVERGEONE	1364-21	11/18/2022	\$267.62	Payment	
62021	DEAN BOILER	DEAN BOILER	1364-22	11/18/2022	\$0.00	Payment	Void
62021	CONVERGEONE	CONVERGEONE	168-21	11/18/2022	(\$267.62)	Payment	Reversed
62021	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS	1443-1	11/18/2022	\$126.00	Payment	
62022	DEAN BOILER	DEAN BOILER	168-22	11/18/2022	(\$1,125.00)	Payment	Reversed
62022	DIRECT SUPPLY INC	DIRECT SUPPLY INC	1364-23	11/18/2022	\$0.00	Payment	Void
62022	DEAN BOILER	DEAN BOILER	1364-22	11/18/2022	\$1,125.00	Payment	
62022	RIE SHIMADA	RIE SHIMADA	1442-1	11/18/2022	\$36.88	Payment	
62023	RELIAS LEARNING LLC	RELIAS LEARNING LLC	1441-1	11/18/2022	\$987.40	Payment	
62023	DIRECT SUPPLY INC	DIRECT SUPPLY INC	1364-23	11/18/2022	\$4,616.85	Payment	
62023	DOJO CREATIVE	DOJO CREATIVE	1364-24	11/18/2022	\$0.00	Payment	Void
62023	DIRECT SUPPLY INC	DIRECT SUPPLY INC	168-23	11/18/2022	(\$4,616.85)	Payment	Reversed

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62024	DOJO CREATIVE	DOJO CREATIVE	168-24	11/18/2022	(\$960.00)	Payment	Reversed
62024	ECS Solutions	ECS Solutions	1364-25	11/18/2022	\$0.00	Payment	Void
62024	DOJO CREATIVE	DOJO CREATIVE	1364-24	11/18/2022	\$960.00	Payment	
62024	QUILL CORPORATION	QUILL CORPORATION	1440-1	11/18/2022	\$235.49	Payment	
62025	ECS Solutions	ECS Solutions	1364-25	11/18/2022	\$3,552.50	Payment	
62025	eProvider Solutions LLC	eProvider Solutions LLC	1364-26	11/18/2022	\$0.00	Payment	Void
62025	ECS Solutions	ECS Solutions	168-25	11/18/2022	(\$3,552.50)	Payment	Reversed
62025	Purchase Power	Purchase Power	1439-1	11/18/2022	\$520.99	Payment	
62026	PointClickCare	PointClickCare	1438-1	11/18/2022	\$3,012.30	Payment	
62026	eProvider Solutions LLC	eProvider Solutions LLC	168-26	11/18/2022	(\$165.00)	Payment	Reversed
62026	EXPRESS SUPPLY WORLDWIDE INC	EXPRESS SUPPLY WORLDWIDE INC	1364-27	11/18/2022	\$0.00	Payment	Void
62026	eProvider Solutions LLC	eProvider Solutions LLC	1364-26	11/18/2022	\$165.00	Payment	
62027	EXPRESS SUPPLY WORLDWIDE INC	EXPRESS SUPPLY WORLDWIDE INC	1364-27	11/18/2022	\$3,840.25	Payment	
62027	FITZSIMMONS HOSPITAL SERVICES	FITZSIMMONS HOSPITAL SERVICES	1364-28	11/18/2022	\$0.00	Payment	Void
62027	EXPRESS SUPPLY WORLDWIDE INC	EXPRESS SUPPLY WORLDWIDE INC	168-27	11/18/2022	(\$3,840.25)	Payment	Reversed
62027	PLANT MAGIC LLC	PLANT MAGIC LLC	1437-1	11/18/2022	\$193.12	Payment	
62028	Pitney Bowes	Pitney Bowes	1436-1	11/18/2022	\$189.90	Payment	
62028	FITZSIMMONS HOSPITAL SERVICES	FITZSIMMONS HOSPITAL SERVICES	168-28	11/18/2022	(\$2,097.72)	Payment	Reversed
62028	FLEXPAC	FLEXPAC	1364-29	11/18/2022	\$0.00	Payment	Void
62028	FITZSIMMONS HOSPITAL SERVICES	FITZSIMMONS HOSPITAL SERVICES	1364-28	11/18/2022	\$2,097.72	Payment	
62029	FLEXPAC	FLEXPAC	1364-29	11/18/2022	\$947.28	Payment	
62029	FRONTIER	FRONTIER	1364-30	11/18/2022	\$0.00	Payment	Void
62029	FLEXPAC	FLEXPAC	168-29	11/18/2022	(\$947.28)	Payment	Reversed
62029	ORIENTAL TRADING COMPANY-OTC BRANDS INC	ORIENTAL TRADING COMPANY-OTC BRANDS INC	1435-1	11/18/2022	\$103.24	Payment	
62030	NUTRITION SERVICES INC	NUTRITION SERVICES INC	1434-1	11/18/2022	\$637.44	Payment	
62030	FRONTIER	FRONTIER	168-30	11/18/2022	(\$259.79)	Payment	Reversed
62030	GORDON FOOD SERVICE	GORDON FOOD SERVICE	1364-31	11/18/2022	\$0.00	Payment	Void
62030	FRONTIER	FRONTIER	1364-30	11/18/2022	\$259.79	Payment	

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62031	GORDON FOOD SERVICE	GORDON FOOD SERVICE	1364-31	11/18/2022	\$17,749.60	Payment	
62031	GRAINGER	GRAINGER	1364-32	11/18/2022	\$0.00	Payment	Void
62031	GORDON FOOD SERVICE	GORDON FOOD SERVICE	168-31	11/18/2022	(\$17,749.60)	Payment	Reversed
62031	Net Health Systems Inc.	Net Health Systems Inc.	1433-1	11/18/2022	\$850.00	Payment	
62032	GRAINGER	GRAINGER	168-32	11/18/2022	(\$248.58)	Payment	Reversed
62032	NEIGHBORS INC	NEIGHBORS INC	1432-1	11/18/2022	\$170.00	Payment	
62032	HARDING'S MARKET	HARDING'S MARKET	1364-33	11/18/2022	\$0.00	Payment	Void
62032	GRAINGER	GRAINGER	1364-32	11/18/2022	\$248.58	Payment	
62033	HARDING'S MARKET	HARDING'S MARKET	1364-33	11/18/2022	\$108.22	Payment	
62033	HARTER SUPPLY	HARTER SUPPLY	1364-34	11/18/2022	\$0.00	Payment	Void
62033	MUIA Restitution Garnishment	MUIA Restitution Garnishment	1431-1	11/18/2022	\$273.92	Payment	
62033	HARDING'S MARKET	HARDING'S MARKET	168-33	11/18/2022	(\$108.22)	Payment	Reversed
62034	HARTER SUPPLY	HARTER SUPPLY	168-34	11/18/2022	(\$848.04)	Payment	Reversed
62034	Midwest Juice, Inc. of Michigan	Midwest Juice, Inc. of Michigan	1430-1	11/18/2022	\$324.31	Payment	
62034	HAUCH COMMUNICATIONS	HAUCH COMMUNICATIONS	1364-35	11/18/2022	\$0.00	Payment	Void
62034	HARTER SUPPLY	HARTER SUPPLY	1364-34	11/18/2022	\$848.04	Payment	
62035	HAUCH COMMUNICATIONS	HAUCH COMMUNICATIONS	1364-35	11/18/2022	\$270.00	Payment	
62035	HAWKINS WATER TECH	HAWKINS WATER TECH	1364-36	11/18/2022	\$0.00	Payment	Void
62035	MICHIGAN DEPT OF COMM HLTH	MICHIGAN DEPT OF COMM HLTH	1429-1	11/18/2022	\$2,842.60	Payment	
62035	HAUCH COMMUNICATIONS	HAUCH COMMUNICATIONS	168-35	11/18/2022	(\$270.00)	Payment	Reversed
62036	HAWKINS WATER TECH	HAWKINS WATER TECH	168-36	11/18/2022	(\$572.35)	Payment	Reversed
62036	HOMETOWN PHARMACY	HOMETOWN PHARMACY	1364-37	11/18/2022	\$0.00	Payment	Void
62036	HAWKINS WATER TECH	HAWKINS WATER TECH	1364-36	11/18/2022	\$572.35	Payment	
62036	Michigan Department of Environment	Michigan Department of Environment	1428-1	11/18/2022	\$75.00	Payment	
62037	MEDPRO DISPOSAL LLC	MEDPRO DISPOSAL LLC	1427-1	11/18/2022	\$6,961.50	Payment	
62037	HOMETOWN PHARMACY	HOMETOWN PHARMACY	1364-37	11/18/2022	\$15,792.48	Payment	

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62037	HR ADVANTAGE ADVISORY LLC	HR ADVANTAGE ADVISORY LLC	1364-38	11/18/2022	\$0.00	Payment	Void
62037	HOMETOWN PHARMACY	HOMETOWN PHARMACY	168-37	11/18/2022	(\$15,792.48)	Payment	Reversed
62038	HR ADVANTAGE ADVISORY LLC	HR ADVANTAGE ADVISORY LLC	168-38	11/18/2022	(\$900.00)	Payment	Reversed
62038	IDENTISYS	IDENTISYS	1364-39	11/18/2022	\$0.00	Payment	Void
62038	HR ADVANTAGE ADVISORY LLC	HR ADVANTAGE ADVISORY LLC	1364-38	11/18/2022	\$900.00	Payment	
62038	MEDLINE INDUSTRIES INC	MEDLINE INDUSTRIES INC	1426-1	11/18/2022	\$11,387.10	Payment	
62039	IDENTISYS	IDENTISYS	1364-39	11/18/2022	\$141.01	Payment	
62039	INDEED	INDEED	1364-40	11/18/2022	\$0.00	Payment	Void
62039	LINDA L. DUCHON	LINDA L. DUCHON	1425-1	11/18/2022	\$3,933.50	Payment	
62039	IDENTISYS	IDENTISYS	168-39	11/18/2022	(\$141.01)	Payment	Reversed
62040	INDEED	INDEED	168-40	11/18/2022	(\$1,232.84)	Payment	Reversed
62040	LEBENBOM & ROTHMAN PC	LEBENBOM & ROTHMAN PC	1424-1	11/18/2022	\$4,561.75	Payment	
62040	INDIANA MICHIGAN POWER	INDIANA MICHIGAN POWER	1364-41	11/18/2022	\$0.00	Payment	Void
62040	INDEED	INDEED	1364-40	11/18/2022	\$1,232.84	Payment	
62041	INDIANA MICHIGAN POWER	INDIANA MICHIGAN POWER	1364-41	11/18/2022	\$5,158.39	Payment	
62041	JANET MEYER	JANET MEYER	1364-42	11/18/2022	\$0.00	Payment	Void
62041	INDIANA MICHIGAN POWER	INDIANA MICHIGAN POWER	168-41	11/18/2022	(\$5,158.39)	Payment	Reversed
62041	KRONOS SAASHR INC	KRONOS SAASHR INC	1423-1	11/18/2022	\$2,290.99	Payment	
62042	JANET MEYER	JANET MEYER	168-42	11/18/2022	(\$31.10)	Payment	Reversed
62042	KREIS, ENDERLE, HUDGINS&BORSO	KREIS, ENDERLE, HUDGINS&BORSO	1422-1	11/18/2022	\$226.50	Payment	
62042	JMD Healthcare Solutions LLC	JMD Healthcare Solutions LLC	1364-43	11/18/2022	\$0.00	Payment	Void
62042	JANET MEYER	JANET MEYER	1364-42	11/18/2022	\$31.10	Payment	
62043	JMD Healthcare Solutions LLC	JMD Healthcare Solutions LLC	1364-43	11/18/2022	\$3,740.00	Payment	
62043	KCI USA	KCI USA	1364-44	11/18/2022	\$0.00	Payment	Void
62043	KCI USA	KCI USA	1421-1	11/18/2022	\$3,043.45	Payment	
62043	JMD Healthcare Solutions LLC	JMD Healthcare Solutions LLC	168-43	11/18/2022	(\$3,740.00)	Payment	Reversed
62044	KCI USA	KCI USA	168-44	11/18/2022	(\$3,043.45)	Payment	Reversed
62044	KREIS, ENDERLE, HUDGINS&BORSO	KREIS, ENDERLE, HUDGINS&BORSO	1364-45	11/18/2022	\$0.00	Payment	Void
62044	KCI USA	KCI USA	1364-44	11/18/2022	\$3,043.45	Payment	
62044	JMD Healthcare Solutions LLC	JMD Healthcare Solutions LLC	1420-1	11/18/2022	\$3,740.00	Payment	

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62045	KREIS, ENDERLE, HUDGINS&BORSO	KREIS, ENDERLE, HUDGINS&BORSO	1364-45	11/18/2022	\$226.50	Payment	
62045	KRONOS SAASHR INC	KRONOS SAASHR INC	1364-46	11/18/2022	\$0.00	Payment	Void
62045	KREIS, ENDERLE, HUDGINS&BORSO	KREIS, ENDERLE, HUDGINS&BORSO	168-45	11/18/2022	(\$226.50)	Payment	Reversed
62045	JANET MEYER	JANET MEYER	1419-1	11/18/2022	\$31.10	Payment	
62046	KRONOS SAASHR INC	KRONOS SAASHR INC	168-46	11/18/2022	(\$2,290.99)	Payment	Reversed
62046	LEBENBOM & ROTHMAN PC	LEBENBOM & ROTHMAN PC	1364-47	11/18/2022	\$0.00	Payment	Void
62046	KRONOS SAASHR INC	KRONOS SAASHR INC	1364-46	11/18/2022	\$2,290.99	Payment	
62046	INDIANA MICHIGAN POWER	INDIANA MICHIGAN POWER	1418-1	11/18/2022	\$5,158.39	Payment	
62047	LEBENBOM & ROTHMAN PC	LEBENBOM & ROTHMAN PC	1364-47	11/18/2022	\$4,561.75	Payment	
62047	LINDA L. DUCHON	LINDA L. DUCHON	1364-48	11/18/2022	\$0.00	Payment	Void
62047	LEBENBOM & ROTHMAN PC	LEBENBOM & ROTHMAN PC	168-47	11/18/2022	(\$4,561.75)	Payment	Reversed
62047	INDEED	INDEED	1417-1	11/18/2022	\$1,232.84	Payment	
62048	LINDA L. DUCHON	LINDA L. DUCHON	168-48	11/18/2022	(\$3,933.50)	Payment	Reversed
62048	MEDLINE INDUSTRIES INC	MEDLINE INDUSTRIES INC	1364-49	11/18/2022	\$0.00	Payment	Void
62048	IDENTISYS	IDENTISYS	1416-1	11/18/2022	\$141.01	Payment	
62048	LINDA L. DUCHON	LINDA L. DUCHON	1364-48	11/18/2022	\$3,933.50	Payment	
62049	MEDLINE INDUSTRIES INC	MEDLINE INDUSTRIES INC	1364-49	11/18/2022	\$11,387.10	Payment	
62049	MEDPRO DISPOSAL LLC	MEDPRO DISPOSAL LLC	1364-50	11/18/2022	\$0.00	Payment	Void
62049	MEDLINE INDUSTRIES INC	MEDLINE INDUSTRIES INC	168-49	11/18/2022	(\$11,387.10)	Payment	Reversed
62049	HR ADVANTAGE ADVISORY LLC	HR ADVANTAGE ADVISORY LLC	1415-1	11/18/2022	\$900.00	Payment	
62050	HOMETOWN PHARMACY	HOMETOWN PHARMACY	1414-1	11/18/2022	\$15,792.48	Payment	
62050	MEDPRO DISPOSAL LLC	MEDPRO DISPOSAL LLC	168-50	11/18/2022	(\$6,961.50)	Payment	Reversed
62050	Michigan Department of Environment	Michigan Department of Environment	1364-51	11/18/2022	\$0.00	Payment	Void
62050	MEDPRO DISPOSAL LLC	MEDPRO DISPOSAL LLC	1364-50	11/18/2022	\$6,961.50	Payment	

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62051	Michigan Department of Environment	Michigan Department of Environment	1364-51	11/18/2022	\$75.00	Payment	
62051	MICHIGAN DEPT OF COMM HLTH	MICHIGAN DEPT OF COMM HLTH	1364-52	11/18/2022	\$0.00	Payment	Void
62051	Michigan Department of Environment	Michigan Department of Environment	168-51	11/18/2022	(\$75.00)	Payment	Reversed
62051	HAWKINS WATER TECH	HAWKINS WATER TECH	1413-1	11/18/2022	\$572.35	Payment	
62052	HAUCH COMMUNICATIONS	HAUCH COMMUNICATIONS	1412-1	11/18/2022	\$270.00	Payment	
62052	MICHIGAN DEPT OF COMM HLTH	MICHIGAN DEPT OF COMM HLTH	168-52	11/18/2022	(\$2,842.60)	Payment	Reversed
62052	Midwest Juice, Inc. of Michigan	Midwest Juice, Inc. of Michigan	1364-53	11/18/2022	\$0.00	Payment	Void
62052	MICHIGAN DEPT OF COMM HLTH	MICHIGAN DEPT OF COMM HLTH	1364-52	11/18/2022	\$2,842.60	Payment	
62053	Midwest Juice, Inc. of Michigan	Midwest Juice, Inc. of Michigan	1364-53	11/18/2022	\$324.31	Payment	
62053	MUIA Restitution Garnishment	MUIA Restitution Garnishment	1364-54	11/18/2022	\$0.00	Payment	Void
62053	Midwest Juice, Inc. of Michigan	Midwest Juice, Inc. of Michigan	168-53	11/18/2022	(\$324.31)	Payment	Reversed
62053	HARTER SUPPLY	HARTER SUPPLY	1411-1	11/18/2022	\$848.04	Payment	
62054	MUIA Restitution Garnishment	MUIA Restitution Garnishment	168-54	11/18/2022	(\$273.92)	Payment	Reversed
62054	NEIGHBORS INC	NEIGHBORS INC	1364-55	11/18/2022	\$0.00	Payment	Void
62054	HARDING'S MARKET	HARDING'S MARKET	1410-1	11/18/2022	\$108.22	Payment	
62054	MUIA Restitution Garnishment	MUIA Restitution Garnishment	1364-54	11/18/2022	\$273.92	Payment	
62055	NEIGHBORS INC	NEIGHBORS INC	1364-55	11/18/2022	\$170.00	Payment	
62055	GRAINGER	GRAINGER	1409-1	11/18/2022	\$248.58	Payment	
62055	Net Health Systems Inc.	Net Health Systems Inc.	1364-56	11/18/2022	\$0.00	Payment	Void
62055	NEIGHBORS INC	NEIGHBORS INC	168-55	11/18/2022	(\$170.00)	Payment	Reversed
62056	Net Health Systems Inc.	Net Health Systems Inc.	168-56	11/18/2022	(\$850.00)	Payment	Reversed
62056	GORDON FOOD SERVICE	GORDON FOOD SERVICE	1408-1	11/18/2022	\$17,749.60	Payment	

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62056	NUTRITION SERVICES INC	NUTRITION SERVICES INC	1364-57	11/18/2022	\$0.00	Payment	Void
62056	Net Health Systems Inc.	Net Health Systems Inc.	1364-56	11/18/2022	\$850.00	Payment	
62057	NUTRITION SERVICES INC	NUTRITION SERVICES INC	1364-57	11/18/2022	\$637.44	Payment	
62057	ORIENTAL TRADING COMPANY-OTC BRANDS INC	ORIENTAL TRADING COMPANY-OTC BRANDS INC	1364-58	11/18/2022	\$0.00	Payment	Void
62057	FRONTIER	FRONTIER	1407-1	11/18/2022	\$259.79	Payment	
62057	NUTRITION SERVICES INC	NUTRITION SERVICES INC	168-57	11/18/2022	(\$637.44)	Payment	Reversed
62058	ORIENTAL TRADING COMPANY-OTC BRANDS INC	ORIENTAL TRADING COMPANY-OTC BRANDS INC	168-58	11/18/2022	(\$103.24)	Payment	Reversed
62058	FLEXPAC	FLEXPAC	1406-1	11/18/2022	\$947.28	Payment	
62058	Pitney Bowes	Pitney Bowes	1364-59	11/18/2022	\$0.00	Payment	Void
62058	ORIENTAL TRADING COMPANY-OTC BRANDS INC	ORIENTAL TRADING COMPANY-OTC BRANDS INC	1364-58	11/18/2022	\$103.24	Payment	
62059	Pitney Bowes	Pitney Bowes	1364-59	11/18/2022	\$189.90	Payment	
62059	PLANT MAGIC LLC	PLANT MAGIC LLC	1364-60	11/18/2022	\$0.00	Payment	Void
62059	FITZSIMMONS HOSPITAL SERVICES	FITZSIMMONS HOSPITAL SERVICES	1405-1	11/18/2022	\$2,097.72	Payment	
62059	Pitney Bowes	Pitney Bowes	168-59	11/18/2022	(\$189.90)	Payment	Reversed
62060	PLANT MAGIC LLC	PLANT MAGIC LLC	168-60	11/18/2022	(\$193.12)	Payment	Reversed
62060	EXPRESS SUPPLY WORLDWIDE INC	EXPRESS SUPPLY WORLDWIDE INC	1404-1	11/18/2022	\$3,840.25	Payment	
62060	PointClickCare	PointClickCare	1364-61	11/18/2022	\$0.00	Payment	Void
62060	PLANT MAGIC LLC	PLANT MAGIC LLC	1364-60	11/18/2022	\$193.12	Payment	
62061	PointClickCare	PointClickCare	1364-61	11/18/2022	\$3,012.30	Payment	
62061	Purchase Power	Purchase Power	1364-62	11/18/2022	\$0.00	Payment	Void
62061	eProvider Solutions LLC	eProvider Solutions LLC	1403-1	11/18/2022	\$165.00	Payment	
62061	PointClickCare	PointClickCare	168-61	11/18/2022	(\$3,012.30)	Payment	Reversed
62062	Purchase Power	Purchase Power	168-62	11/18/2022	(\$520.99)	Payment	Reversed
62062	ECS Solutions	ECS Solutions	1402-1	11/18/2022	\$3,552.50	Payment	
62062	Purchase Power	Purchase Power	1364-62	11/18/2022	\$520.99	Payment	
62062	QUILL CORPORATION	QUILL CORPORATION	1364-63	11/18/2022	\$0.00	Payment	Void
62063	RELIAS LEARNING LLC	RELIAS LEARNING LLC	1364-64	11/18/2022	\$0.00	Payment	Void
62063	DOJO CREATIVE	DOJO CREATIVE	1401-1	11/18/2022	\$960.00	Payment	

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62063	QUILL CORPORATION	QUILL CORPORATION	1364-63	11/18/2022	\$235.49	Payment	
62063	QUILL CORPORATION	QUILL CORPORATION	168-63	11/18/2022	(\$235.49)	Payment	Reversed
62064	RELIAS LEARNING LLC	RELIAS LEARNING LLC	168-64	11/18/2022	(\$987.40)	Payment	Reversed
62064	RELIAS LEARNING LLC	RELIAS LEARNING LLC	1364-64	11/18/2022	\$987.40	Payment	
62064	DIRECT SUPPLY INC	DIRECT SUPPLY INC	1400-1	11/18/2022	\$4,616.85	Payment	
62064	RIE SHIMADA	RIE SHIMADA	1364-65	11/18/2022	\$0.00	Payment	Void
62065	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS	1364-66	11/18/2022	\$0.00	Payment	Void
62065	RIE SHIMADA	RIE SHIMADA	1364-65	11/18/2022	\$36.88	Payment	
62065	DEAN BOILER	DEAN BOILER	1399-1	11/18/2022	\$1,125.00	Payment	
62065	RIE SHIMADA	RIE SHIMADA	168-65	11/18/2022	(\$36.88)	Payment	Reversed
62066	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS	168-66	11/18/2022	(\$126.00)	Payment	Reversed
62066	CONVERGEONE	CONVERGEONE	1398-1	11/18/2022	\$267.62	Payment	
62066	ROSE PEST SOLUTIONS	ROSE PEST SOLUTIONS	1364-66	11/18/2022	\$126.00	Payment	
62066	S&S WORLDWIDE INC	S&S WORLDWIDE INC	1364-67	11/18/2022	\$0.00	Payment	Void
62067	SEMCO ENERGY	SEMCO ENERGY	1364-68	11/18/2022	\$0.00	Payment	Void
62067	S&S WORLDWIDE INC	S&S WORLDWIDE INC	1364-67	11/18/2022	\$127.30	Payment	
62067	CNA SURETY	CNA SURETY	1397-1	11/18/2022	\$773.00	Payment	
62067	S&S WORLDWIDE INC	S&S WORLDWIDE INC	168-67	11/18/2022	(\$127.30)	Payment	Reversed
62068	SEMCO ENERGY	SEMCO ENERGY	168-68	11/18/2022	(\$3,555.29)	Payment	Reversed
62068	Cintas	Cintas	1396-1	11/18/2022	\$188.30	Payment	
62068	SEMCO ENERGY	SEMCO ENERGY	1364-68	11/18/2022	\$3,555.29	Payment	
62068	Shelton Wholesale Co	Shelton's Wholesale Co.	1364-69	11/18/2022	\$0.00	Payment	Void
62069	SHRED-IT USA	SHRED-IT USA	1364-70	11/18/2022	\$0.00	Payment	Void
62069	Shelton Wholesale Co	Shelton's Wholesale Co.	1364-69	11/18/2022	\$3,174.09	Payment	
62069	CHRISTIAN LUTES	CHRISTIAN LUTES	1395-1	11/18/2022	\$419.60	Payment	
62069	Shelton Wholesale Co	Shelton's Wholesale Co.	168-69	11/18/2022	(\$3,174.09)	Payment	Reversed
62070	SHRED-IT USA	SHRED-IT USA	168-70	11/18/2022	(\$3,747.54)	Payment	Reversed
62070	CASSOPOLIS FAMILY CLINIC	CASSOPOLIS FAMILY CLINIC	1394-1	11/18/2022	\$5,833.33	Payment	
62070	SHRED-IT USA	SHRED-IT USA	1364-70	11/18/2022	\$3,747.54	Payment	
62070	SMCAS	SMCAS	1364-71	11/18/2022	\$0.00	Payment	Void
62071	SPIN TECHS INC	SPIN TECHS INC	1364-72	11/18/2022	\$0.00	Payment	Void

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62071	SMCAS	SMCAS	1364-71	11/18/2022	\$152.25	Payment	
62071	CASS COUNTY TRANS AUTHORITY	CASS COUNTY TRANS AUTHORITY	1393-1	11/18/2022	\$1,424.50	Payment	
62071	SMCAS	SMCAS	168-71	11/18/2022	(\$152.25)	Payment	Reversed
62072	SPIN TECHS INC	SPIN TECHS INC	168-72	11/18/2022	(\$1,434.57)	Payment	Reversed
62072	SPIN TECHS INC	SPIN TECHS INC	1364-72	11/18/2022	\$1,434.57	Payment	
62072	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	1364-73	11/18/2022	\$0.00	Payment	Void
62072	CASS AUTO SUPPLY	CASS AUTO SUPPLY	1392-1	11/18/2022	\$119.98	Payment	
62073	SYSCO GRAND RAPIDS	SYSCO GRAND RAPIDS	1364-74	11/18/2022	\$0.00	Payment	Void
62073	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	1364-73	11/18/2022	\$60.00	Payment	
62073	CARRIE CLARK	CARRIE CLARK	1391-1	11/18/2022	\$387.79	Payment	
62073	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	168-73	11/18/2022	(\$60.00)	Payment	Reversed
62074	SYSCO GRAND RAPIDS	SYSCO GRAND RAPIDS	168-74	11/18/2022	(\$6,604.24)	Payment	Reversed
62074	Capital One Commercial	Capital One Commercial	1390-1	11/18/2022	\$172.85	Payment	
62074	SYSCO GRAND RAPIDS	SYSCO GRAND RAPIDS	1364-74	11/18/2022	\$6,604.24	Payment	
62074	TAMMY CRAWFORD	TAMMY CRAWFORD	1364-75	11/18/2022	\$0.00	Payment	Void
62075	TELNET WORLDWIDE	TELNET WORLDWIDE	1364-76	11/18/2022	\$0.00	Payment	Void
62075	TAMMY CRAWFORD	TAMMY CRAWFORD	1364-75	11/18/2022	\$150.00	Payment	
62075	BRITTANY REED	BRITTANY REED	1389-1	11/18/2022	\$20.00	Payment	
62075	TAMMY CRAWFORD	TAMMY CRAWFORD	168-75	11/18/2022	(\$150.00)	Payment	Reversed
62076	TELNET WORLDWIDE	TELNET WORLDWIDE	168-76	11/18/2022	(\$279.82)	Payment	Reversed
62076	Briggs Healthcare	Briggs Healthcare	1388-1	11/18/2022	\$364.44	Payment	
62076	TELNET WORLDWIDE	TELNET WORLDWIDE	1364-76	11/18/2022	\$279.82	Payment	
62076	TENURGY LLC	TENURGY LLC	1364-77	11/18/2022	\$0.00	Payment	Void
62077	TWIN MED LLC	TWIN MED LLC	1364-78	11/18/2022	\$0.00	Payment	Void
62077	TENURGY LLC	TENURGY LLC	1364-77	11/18/2022	\$834.01	Payment	
62077	BLUE CROSS BLUE SHIELD MI-0054	BLUE CROSS BLUE SHIELD MI-0054	1387-1	11/18/2022	\$673.38	Payment	
62077	TENURGY LLC	TENURGY LLC	168-77	11/18/2022	(\$834.01)	Payment	Reversed

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62078	TWIN MED LLC	TWIN MED LLC	168-78	11/18/2022	(\$1,493.38)	Payment	Reversed
62078	BLUE CROSS BLUE SHIELD MI-0053	BLUE CROSS BLUE SHIELD MI-0053	1386-1	11/18/2022	\$85,721.35	Payment	
62078	TWIN MED LLC	TWIN MED LLC	1364-78	11/18/2022	\$1,493.38	Payment	
62078	U.S. BUSINESS SYSTEMS INC	U.S. BUSINESS SYSTEMS INC	1364-79	11/18/2022	\$0.00	Payment	Void
62079	VANGUARD FIRE & SECURITY SYSTEMS INC	VANGUARD FIRE & SECURITY SYSTEMS INC	1364-80	11/18/2022	\$0.00	Payment	Void
62079	U.S. BUSINESS SYSTEMS INC	U.S. BUSINESS SYSTEMS INC	1364-79	11/18/2022	\$2,682.44	Payment	
62079	AT&T	AT&T	1385-1	11/18/2022	\$45.85	Payment	
62079	U.S. BUSINESS SYSTEMS INC	U.S. BUSINESS SYSTEMS INC	168-79	11/18/2022	(\$2,682.44)	Payment	Reversed
62080	VANGUARD FIRE & SECURITY SYSTEMS INC	VANGUARD FIRE & SECURITY SYSTEMS INC	168-80	11/18/2022	(\$982.00)	Payment	Reversed
62080	ASCENSION BORGESS-LEE HOSPITAL	ASCENSION BORGESS-LEE HOSPITAL	1384-1	11/18/2022	\$69.09	Payment	
62080	VANGUARD FIRE & SECURITY SYSTEMS INC	VANGUARD FIRE & SECURITY SYSTEMS INC	1364-80	11/18/2022	\$982.00	Payment	
62080	VERIZON WIRELESS	VERIZON WIRELESS	1364-81	11/18/2022	\$0.00	Payment	Void
62081	VILLAGE OF CASSOPOLIS	VILLAGE OF CASSOPOLIS	1364-82	11/18/2022	\$0.00	Payment	Void
62081	VERIZON WIRELESS	VERIZON WIRELESS	1364-81	11/18/2022	\$105.90	Payment	
62081	ASCENDANT ORTHOPEDIC ALLIANCE LLC	ASCENDANT ORTHOPEDIC ALLIANCE LLC	1383-1	11/18/2022	\$26.94	Payment	
62081	VERIZON WIRELESS	VERIZON WIRELESS	168-81	11/18/2022	(\$105.90)	Payment	Reversed
62082	VILLAGE OF CASSOPOLIS	VILLAGE OF CASSOPOLIS	168-82	11/18/2022	(\$4,571.38)	Payment	Reversed
62082	ALT LONG TERM CARE CONSULTING	ALT LONG TERM CARE CONSULTING	1382-1	11/18/2022	\$7,570.00	Payment	
62082	VILLAGE OF CASSOPOLIS	VILLAGE OF CASSOPOLIS	1364-82	11/18/2022	\$4,571.38	Payment	
62082	W.B. HAYDEN & SONS	W.B. HAYDEN & SONS	1364-83	11/18/2022	\$0.00	Payment	Void
62083	WASTE MANAGEMENT OF MI INC	WASTE MANAGEMENT OF MI INC	1364-84	11/18/2022	\$0.00	Payment	Void
62083	W.B. HAYDEN & SONS	W.B. HAYDEN & SONS	1364-83	11/18/2022	\$34.69	Payment	

Date: Dec 15, 2022
 Time: 13:35:21 ET
 User: Janet Meyer

Cass County Medical Care Facility
 Check Register
 11/1/2022 - 11/30/2022

Check Number	Vendor Name	Remit to	Reference	Check/Reversal Date	Amount	Type	Status
62083	ALLEN MOTT	ALLEN MOTT	1381-1	11/18/2022	\$100.00	Payment	
62083	W.B. HAYDEN & SONS	W.B. HAYDEN & SONS	168-83	11/18/2022	(\$34.69)	Payment	Reversed
62084	WASTE MANAGEMENT OF MI INC	WASTE MANAGEMENT OF MI INC	168-84	11/18/2022	(\$2,183.59)	Payment	Reversed
62084	WASTE MANAGEMENT OF MI INC	WASTE MANAGEMENT OF MI INC	1364-84	11/18/2022	\$2,183.59	Payment	
62084	WATCON	WATCON	1364-85	11/18/2022	\$0.00	Payment	Void
62084	AIRGAS USA LLC	AIRGAS USA LLC	1380-1	11/18/2022	\$235.37	Payment	
62085	Accushield, LLC	Accushield, LLC	1379-1	11/18/2022	\$249.00	Payment	
62085	WAYSTAR INC	WAYSTAR INC	1364-86	11/18/2022	\$0.00	Payment	Void
62085	WATCON	WATCON	1364-85	11/18/2022	\$1,444.47	Payment	
62085	WATCON	WATCON	168-85	11/18/2022	(\$1,444.47)	Payment	Reversed
62086	WAYSTAR INC	WAYSTAR INC	168-86	11/18/2022	(\$93.97)	Payment	Reversed
62086	WAYSTAR INC	WAYSTAR INC	1364-86	11/18/2022	\$93.97	Payment	
62086	ABES PLUMBING INC	ABES PLUMBING INC	1378-1	11/18/2022	\$1,345.00	Payment	

Summary

173 check(s) issued	\$494,228.22
87 check(s) voided	\$0.00
86 check(s) reversed	(\$247,058.70)
19 direct payment(s) issued	\$249,081.04

Date: Dec 14, 2022
Time: 08:40:48 ET
User: Phil Alt

Cass County Medical Care Facility
Detailed Census Report - By Payer
Monthly Census - Ending November 2022

Cass County Medical Care Facility

Unit: All Floor: All Payers: All Bed Certification: All

Summary By:	# of Days	Days																														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Auto (AUT)	30	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Hospice Medicaid (HM)	73	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Huriana Medicare Advantage (MHA)	75	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
MI Health Link Medicaid (MIM)	268	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9	9
Managed Medicaid (MMA)	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Med Plus Blue Advantage Rugs (BMA)	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medicaid (WA)	1179	39	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
Medicare A (MCA)	155	4	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6
Priority Health Medicaid (PHM)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Private Pay (PP)	150	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Waiver Advantage (WEA)	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL DAYS	1969	63	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66	66

Date: Dec 14, 2022
 Time: 08:40:04 ET
 User: Phil Alt

Cass County Medical Care Facility
Detailed Census Report - By Payer
Yearly Census - Ending November 2022

Unit: All Floor: All Payers: All Bed Certification: All

Summary By: Payer

	# of Days	# of Days	
		Oct/22	Nov/22
Aetna Medicare Advantage (AMA)	7	7	0
Auto (AUT)	61	31	30
Hospice Medicaid (HM)	104	31	73
Humana Medicare Advantage (MHA)	83	8	75
Mi Health Link Medicaid (MIM)	547	279	268
Managed Medicaid (MMA)	10	0	10
Med Plus Blue Advantage Rugs (BMA)	13	0	13
Medicaid (MA)	2364	1185	1179
Medicare A (MCA)	277	122	155
Priority Health Medicaid (PHM)	1	0	1
Private Pay (PP)	317	167	150
Wellcare Advantage (WEA)	15	0	15
TOTAL DAYS	3799	1830	1969

Cass County Medical Care Facility
Balance Sheet

	9/30/2022		6/30/2022		Quarterly		Percent Change		9/30/2021		Year-to-Date		Percent Change	
					Change					Change				
Assets														
Operating cash	\$	834,160	\$	1,622,193	\$	(788,033)		-48.6%	\$	2,162,095	\$	(1,327,935)		-61.4%
Other cash equivalents		2,516,941		2,792,468		(275,528)		-9.9%		2,039,839		477,102		23.4%
Accounts receivable		2,163,021		2,126,874		36,147		1.7%		1,190,186		972,835		81.7%
Less allowance for doubtful accts		(470,000)		(440,000)		(30,000)		6.8%		(350,000)		(120,000)		34.3%
Third-party settlements-MIP, QAS, CR		151,733		195,327		(43,595)		-22.3%		38,361		113,372		295.5%
Third-party settlements-CPE		-		-		-		0.0%		(517,796)		517,796		-100.0%
Millage receivable		1,218		(2,101)		3,319		-158.0%		1,155		63		5.4%
Other assets		965,720		872,902		92,818		10.6%		1,857,507		(891,787)		-48.0%
Fixed assets		867,549		811,755		55,794		6.9%		752,597		114,952		15.3%
Total assets	\$	7,030,342	\$	7,979,419	\$	(949,077)		-11.9%	\$	7,173,943	\$	(143,602)		-2.0%
Liabilities and Net Position														
Accounts payable	\$	230,953	\$	115,873	\$	115,080		99.3%		209,112	\$	21,842		10.4%
Current payroll accruals		300,838		351,274		(50,437)		-14.4%		307,163		(6,326)		-2.1%
Stimulus funding liabilities		-		-		-		0.0%		-		-		0.0%
Deferred revenue-Millage		-		304,256		(304,256)		-100.0%		-		-		0.0%
Long-term payroll accruals		543,027		993,027		(450,000)		-45.3%		1,106,292		(563,265)		-50.9%
Net position		5,955,524		6,214,989		(259,465)		-4.2%		5,551,377		404,147		7.3%
Total liabilities and net position	\$	7,030,342	\$	7,979,419	\$	(949,077)		-11.9%	\$	7,173,943	\$	(143,602)		-2.0%
Statistics														
Daily operating expenses	\$	32,022	\$	29,955	\$	2,067		6.9%	\$	27,536	\$	4,486		16.3%
Days cash on hand - Operating Cash ONLY		26		54		(28)				93		(67)		
Days cash on hand - Cash and Equivalents		105		147		(43)				139		(35)		
Target		100												
Daily service revenue	\$	22,646	\$	24,839	\$	(2,193)		-8.8%	\$	24,791	\$	(2,145)		-8.7%
Days in net accounts receivable		75		68		7				31		44		
Target		50												
Operating ratio, excluding millage		124.7%		108.1%				16.6%		100.5%				24.2%
Operating ratio, including millage		109.7%		96.6%				13.2%		90.1%				19.6%
Target		100.0%												
Average monthly revenue		777,958		840,283		(62,325)		-7.4%		832,414		(54,456)		-6.5%
Average monthly wages expense		598,609		556,981		41,629		7.5%		488,034		110,576		22.7%
Average monthly operating expenses		362,042		341,666		20,376		6.0%		338,032		24,010		7.1%
Average monthly operating results		(182,693)		(58,364)		(124,329)		-213.0%		6,348		(189,041)		-2977.8%

Cass County Medical Care Facility
 Income Statement
 September 30, 2022

Quarterly Results

Comparison to Prior Year Average

	Actual	Budget	\$ Variance	% Variance	FY 2021 Qtr Avg	PY - CY Change	% Change
Operating revenue							
Service revenue	\$ 2,083,419	\$ 2,269,157	\$ (185,738)	-8.2%	\$ 2,089,667	\$ (6,248)	-0.3%
QAS and QMI revenue	276,501	268,833	7,668	2.9%	238,521	37,980	15.9%
Other revenue	25,818	3,689	22,129	599.8%	12,370	13,448	108.7%
Total operating revenue	\$ 2,385,738	\$ 2,541,679	\$ (155,941)	-6.1%	\$ 2,340,558	\$ 45,180	1.9%
Operating expenses							
Wages	\$ 1,835,735	\$ 1,661,530	\$ 174,205	10.5%	\$ 1,498,420	\$ 337,315	22.5%
Benefits and payroll taxes	437,430	433,653	3,777	0.9%	432,240	5,190	1.2%
Operating supplies and expenses	229,644	200,024	29,620	14.8%	177,377	52,267	29.5%
Ancillary services	45,382	38,312	7,069	18.5%	40,084	5,298	13.2%
Purchased services	121,829	102,273	19,556	19.1%	204,376	(82,547)	-40.4%
Equipment	28,978	40,247	(11,269)	-28.0%	31,155	(2,178)	-7.0%
Payor source assessments	149,687	159,830	(10,143)	-6.3%	157,111	(7,424)	-4.7%
Other expenses	37,061	12,129	24,932	205.6%	15,728	21,333	135.6%
Utilities, Insurance, Taxes	60,250	57,827	2,424	4.2%	58,338	1,912	3.3%
Depreciation and amortization	25,386	23,750	1,636	6.9%	25,324	62	0.2%
Bad debt expense	30,000	15,000	15,000	100.0%	16,377	13,623	83.2%
Total operating expenses	\$ 3,001,382	\$ 2,744,574	\$ 256,808	9.4%	\$ 2,656,531	\$ 344,851	13.0%
Operating income (loss)	\$ (615,644)	\$ (202,895)	\$ (412,749)	203.4%	\$ (315,973)	\$ (299,671)	94.8%
Millage revenue	325,972	304,250	21,722	7.1%	291,780	34,192	11.7%
Third party payor settlements and CPE	(72)	-	(72)	0.0%	(200)	128	-64.0%
Other adjustments (GASB 68, etc.)	-	-	-	0.0%	(20,238)	20,238	-100.0%
Pandemic revenue	163,391	118,017	45,374	38.4%	1,234,618	(1,071,227)	-86.8%
Pandemic expenses	(132,901)	(148,339)	15,437	-10.4%	(215,640)	82,739	-38.4%
Net income (loss)	\$ (259,255)	\$ 71,033	\$ (330,288)	-465.0%	\$ 974,345	\$ (1,233,600)	-126.6%

Census Statistics

Average Residents per Day	60.9	65.0	(4.1)	-6.4%	60.0	0.9	1.5%
Medicare	5.9%	8.5%	-2.6%		10.7%	-4.7%	
Medicaid	81.5%	80.5%	1.0%		80.1%	1.4%	
Private Pay	8.4%	9.5%	-1.1%		7.0%	1.4%	
Hospice and insurance	4.1%	1.5%	2.6%		2.2%	1.9%	

Cass County Medical Care Facility
 Income Statement
 September 30, 2022

Year to Date Results

Comparison to Prior Year Average

	Year to Date Results				Comparison to Prior Year Average			
	Actual	Budget	\$ Variance	% Variance	FY 2021 Total	PY - CY Change	% Change	
Operating revenue								
Service revenue	\$ 8,783,583	\$ 8,970,387	\$ (186,805)	-2.1%	\$ 8,358,666	\$ 424,917	5.1%	
QAS and QMI revenue	1,117,362	1,067,935	49,427	4.6%	954,084	163,278	17.1%	
Other revenue	91,559	36,567	54,992	150.4%	49,482	42,077	85.0%	
Total operating revenue	\$ 9,992,504	\$ 10,074,889	\$ (82,385)	-0.8%	\$ 9,362,232	\$ 630,272	6.7%	
Operating expenses								
Wages	\$ 6,764,793	\$ 6,591,941	\$ 172,852	2.6%	\$ 5,993,680	\$ 771,113	12.9%	
Benefits and payroll taxes	1,707,615	1,728,800	(21,185)	-1.2%	1,728,962	(21,347)	-1.2%	
Operating supplies and expenses	826,554	794,900	31,654	4.0%	709,509	117,045	16.5%	
Ancillary services	161,930	152,000	9,930	6.5%	160,337	1,594	1.0%	
Purchased services	463,502	425,800	37,702	8.9%	817,505	(354,003)	-43.3%	
Equipment	87,253	160,600	(73,347)	-45.7%	124,622	(37,369)	-30.0%	
Payor source assessments	627,532	639,000	(11,468)	-1.8%	628,444	(913)	-0.1%	
Other expenses	87,497	48,250	39,247	81.3%	62,913	24,584	39.1%	
Utilities, Insurance, Taxes	242,787	233,000	9,787	4.2%	233,352	9,435	4.0%	
Depreciation and amortization	101,544	95,000	6,544	6.9%	101,295	249	0.2%	
Bad debt expense	120,000	60,000	60,000	100.0%	65,506	54,494	83.2%	
Total operating expenses	\$ 11,191,007	\$ 10,929,291	\$ 261,716	2.4%	\$ 10,626,125	\$ 564,881	5.3%	
Operating income (loss)	\$ (1,198,503)	\$ (854,402)	\$ (344,101)	40.3%	\$ (1,263,894)	\$ 65,391	-5.2%	
Millage revenue	1,238,716	1,217,000	21,716	1.8%	1,167,119	71,597	6.1%	
Third party payor settlements and CPE	799	-	799	0.0%	(801)	1,600	-199.7%	
Other adjustments (GASB 68, etc.)	-	-	-	0.0%	(80,953)	80,953	-100.0%	
Pandemic revenue	833,896	470,000	363,896	77.4%	4,938,471	(4,104,576)	-83.1%	
Pandemic expenses	(470,760)	(588,517)	117,757	-20.0%	(862,561)	391,801	-45.4%	
Net income (loss)	\$ 404,147	\$ 244,081	\$ 160,066	65.6%	\$ 3,897,382	\$ (3,493,234)	-89.6%	

Census Statistics

Average Residents per Day	Actual	Budget	Variance	% Variance	FY 2021 Total	PY - CY Change	% Change
Medicare	63.8	65.0	(1.3)	-1.9%	60.0	3.8	6.3%
Medicaid	7.9%	8.5%	-0.6%	-0.6%	10.7%	-2.7%	-2.7%
Private Pay	81.6%	80.5%	1.1%	1.1%	80.1%	1.5%	1.5%
Hospice and insurance	6.7%	9.5%	-2.8%	-2.8%	7.0%	-0.2%	-0.2%
	3.7%	1.5%	2.2%	2.2%	2.2%	1.5%	1.5%

CORPORATE COMPLIANCE

DECEMBER 2022

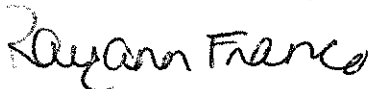
There was one investigation since the last board meeting. The front desk received a call from an anonymous caller stating that an employee was known to smoke marijuana in a vehicle while at work. The call was forwarded to Human Resources. The caller left a voicemail message.

I met with the Director of Human Resources. The Director of Human Resources stated that there have been no sightings of this activity. In addition, there have been no reports of intoxication for this employee. Policies were reviewed. The investigation revealed that the employee's former husband has made false accusations in the past.

It was determined that no further action needed to be taken as the complaint could not be substantiated.

The investigation was reviewed by the consultant and met her approval.

Respectfully submitted by:



Rayann Franco
Corporate Compliance Officer
Cass County Medical Care Facility



LEBENBOM & ROTHMAN CONSULTING

2701 TROY CENTER DRIVE • SUITE 450 • TROY, MICHIGAN 48084

(248) 362-9699 • FAX (248) 362-1033

VICTORIA A. BURLEW, RN, LNHA

DOUGLAS CAMPBELL, RN, BSN, CDONA, RAC-CT, LNHA

SANDRA PLACE, LNHA, MA

11/30/22

**Cass County Medical Care Facility
Hospital Drive
Cassopolis, Mi**

RE: Summary of CCMCF on-site QA visit of 11/29/22

Please include this report on the agenda of your next QA meeting.

**Dear Christian Lutes, CEO, Roger Garmendia, Administrator, Allison Mast,
Director of Social Worker, and Rayann Franco, Corporate Compliance Officer,**

It was a pleasure to be on site and work with your teams yesterday. Noted below and bullet pointed are the things we discussed and worked on:

- Initially I had a conversation with Allison Mast regarding the assessment form and care planning of PTSD, essentially how to better narrow PTSD down. We discussed the type of surveyor surveillance to expect in these preliminary months. We discussed how pervasive that PTSD could be with veterans, homeless and the typical population of CCMCF. We discussed the need to have the Behavioral Care Team or Physician consider diagnosing one of the Residents who has all the signs and past history for PTSD. Allison was going to talk to the team.
- I review 3 charts trauma and PTSD assessment and care planning. I will securely email my findings to Allison.
- I met with Rayann to regarding her second corporate compliance investigation. Again, a thorough, investigation with appropriate documentation and assessment. The forms developed worked well again and she was able to prove the allegations of the individual were not substantiated.
- Roger was ill so we postponed the Corporate Compliance Team initial meeting and training until December 20th when we next meet.
- I discussed the attendance accountability and policy with Jenn and Christian and advised that all leadership punch in through their time system for accountability and (I forgot to mention this on site) for ease of PBJ tracking.
- We discussed Christian's working with the county and future plans for property development.
- We reviewed together the admission of a homeless individual with Medicaid HMO and what the potential discharge site might be. Jamie and Allison were

going to the hospital to interview and assess the individual and the discharge plans he had.

- We also discussed as a team the purchase of several skids of defective gloves and how to potentially return them.

Please do not hesitate to email me if you have any questions. I plan my next visit for 12/20/22 and will meet with Rayann and the Corporate Compliance team for discussion and training. Additionally, I will meet with Allison for the facilitation of the first Ethics Case Study and second team meeting.

Sincerely,

Sandra L. Place, LNHA, MA
Healthcare Educator and Consultant
Lebenbom & Rothman Consulting
splace@lrhealthlaw.com
269-876-1185, cell and text

Bobbi K Wade, LNHA

Commerce City, CO | 219-713-9656 | bwade20@csu.edu

Objective

Experienced administrative professional seeking an administrative level management role within an organization that can benefit from educational training and some management experience.

Education

Masters of Healthcare Administration | September 2018 | Purdue University

Bachelor Degree in Psychology | December 2014 | Chicago State University

- Dean's list: Fall 2012-Summer 2014

Skills & Abilities

- Proficient in Microsoft Word, PowerPoint, Excel, and Outlook
- Proficient in Adobe Pro/Acrobat and Photoshop
- Salesforce and Dotloop experience
- 5 star experience
- Leadership ability
- Customer service experience
- Excellent communication skills
- Attention to detail and organization

Experience

Nursing Home Administrator | Crestmoor Health and Rehabilitation | August 2022- Present

- Oversee day to day operations of a 108 bed skilled nursing facility
- Manage 10 direct reports and oversee 75 additional employees
- Ensure compliance with federal and state regulations
- Manage budgets and profit and losses
- Provide excellent customer service to residents, families, and staff
- Hire and terminate employees
- Perform employee evaluations
- Assign and oversee building improvement projects

Leasing Agent | Coldwell Banker Realty | June 2021- July 2022

- Show and lease residential properties
- Pre screen and process clients for approval
- Marketing and advertising
- Provide exemplary customer service

Implementation Analyst | Paylocity Corporation (Aston Carter) | November 2021- June 2022 (Contract)

- Processed HRA, FSA claims
- Enrolled new clients and set up COBRA and benefit accounts
- Completed enrollment audits and reports

Administrator | Jonesboro Rehab and Health Care | July 2019- April 2020 (Left to take care of family)

- Supported facility and company goals
- Oversaw the operation of the 77 bed facility
- Managed 7 direct reports and oversee approximately 50 employees

- Performed all HR duties including hiring, terminating and maintaining all employee records
- Performed duties related to resident admissions ie. (Admission packets, Admissions interviews, Insurance verification, Admission documentation reviews, etc.)
- Managed expense reports (AP and AR)
- Processed employee payroll
- Improved Reputation of Facility & State Survey Outcomes
- Increased the number of referral sources through community education about facility services offered
- Performed and created marketing plan for the facility
- Established great relations with residents, family member and staff

Leasing Agent | Paragon Investment Properties | February 2019- July 2020

- Showed and leased apartments and homes

Health Coordinator | Kelly Services (Blue Cross Blue Shield) | October 2018-April 2019

- Outreached new members
- Assisted care coordination team with member visits
- Checked member claims
- Completed disenrollment for termed members
- Edited and uploaded client documents into Bluestar
- Completed special projects as assigned

Data Specialist | Randstad (Acuity) | May 2017- December 2017 (temp)

- Collected and maintained bank codes/ routing codes
- Evaluated data loaded into system
- Created and edited stop descriptors
- Assisted with special projects as assigned
- Collaborated with other team members to identify and correct QC issues

Client Account Coordinator | Kelly Services (Blue Cross Blue Shield) | October 2016-January 2017 (temp)

- Processed COBRA, new hire, and enrollment changes paperwork
- Ran reports to cross reference with excel spreadsheets to check enrollment data accuracy
- Reviewed client enrollment paperwork for accuracy
- Created electronic workflow for processing of paperwork
- Reached out to clients for additional details and corrections when necessary
- Maintained excel spreadsheets with enrollment data
- Worked on special assigned projects

Administrative Assistant | The Barber District | January 2016-November 2016

- Scheduled meetings via phone/face to face
- Booked appointments and travel
- Performed marketing duties (Created powerpoint presentations, maintained social media profiles, etc.)
- Balanced, filed, and recorded business financial records also performed various clerical duties as needed
- Performed all HR functions including recruiting, processing applications, and maintaining contractor records

Catherine McClure

Paw Paw, MI
catherinecicerko8_5r5@indeedemail.com
+1 812 340 6156

Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

Interim Executive Director

Envive of Huntington - Huntington, IN
September 2022 to Present

Interim Executive Director offering leadership and support to assist facility through their annual survey process. Ensures all processes are in place through creating and following a plan of correction to mitigate deficiencies found by the State of Indiana.

Nursing Home Administrator

The Peplinski Group - Bridgman, MI
March 2021 to July 2022

- Assumes leadership, accountability, and responsibility of a 92-bed skilled nursing facility.
- Manage all operations of the facility in accordance with the rules and regulations set forth by The Centers of Medicare and Medicaid Services and the State of Michigan
- Accomplish operational and clinical procedures through clear communications with the following interdisciplinary teams:
 - VP of Clinical Services
 - Director of Health Care Services
 - Chief Clinical Operations
 - Physical Therapy Directors
 - Contracted Medical Director and Pharmacist
 - Clinical Care Coordinators
 - Corporate Clinical Support Nurse
 - Director of Nursing
 -
- Provide support and leadership to facility wide departments including:
 - Nursing
 - Human Resources
 - Environmental Services
 - Health Information Management
 - Activities
 - Supply Chain
 - Staffing
 - Therapy
 - Scheduling Management
 - Dietary Services

- Risk mitigation and implementation through QAPI - Quality Assurance, Process Improvement planning
 - Oversees financial operations of the facility
 - Hiring/Separating of the Management Team to meet the needs of the organization
 - Demonstrated skill in growing staff and census
 - Highly skilled in building rapport with staff through an energetic, realistic, and positive approach to leadership
-continued on next page

Assistant Nursing Home Administrator

Medilodge - Portage, MI
May 2020 to February 2021

- Ambitious new administrator with an aptitude toward financial operations of the 120-bed facility
- Analyzed and prepared reports of the facility's financial health monthly
- Trained new administrators on the financial operations of the company
- Managed QAPI - Quality Assurance Process and Implementation Program
- Assisted in the overall operations of the facility and department leaders
- Provided support and assisted the facility in achieving directed plans of correction to clear violations of Federal Regulations

Massage Therapist

Trinity Wellness Services - Indianapolis, IN
January 2003 to December 2020

Massage Therapist/Office Manager

Quest Chiropractic - Bloomington, IN
January 2012 to December 2014

Massage Therapist/Office Manager

Family Care Chiropractic - Carmel, IN
January 2010 to December 2012

Education

Bachelor of Science in Health Sciences

IUPUI
2015 to 2019

License and Certification

Indiana University Purdue University Indianapolis
2018

Skills

- Governmental accounting
- Accounting
- Financial management

- Environmental Services
- Quality Assurance
- Supply Chain
- Office Management
- Financial Report Writing
- Forecasting
- Process Improvement
- Google Suite

Douglas Wamack

Available Now

Berrien Springs, MI 49103

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+1 269 921 4446

Just finished an interim role in Indiana, I'm extensively experienced and my license is current in Indiana, Michigan and Wisconsin. Multi-facility oversight experience in the role as CEO Jacobson Memorial Hospital and Care Center (Acute Care Critical Access Hospital a Nursing Home and 3 Rural Health Clinics); Department of Veterans Affairs (more than one 200+bed SNF simultaneously) as well as at the CCRC St. Anthony Home (190 bed SNF, AL and IL + Adult and Child day care operations).

Authorized to work in the US for any employer

Work Experience

Executive Director/Administrator

Wisconsin Department of Veterans Affairs - King, WI

November 2017 to July 2021

Ainsworth Hall

Ainsworth Hall is a 205 bed Skilled Nursing Facility operated under the Wisconsin Department of Veterans Affairs. Our 2018 annual Survey was completed February 21, 2018 with a census of 188; we had one D level citation. Working with this complex campus of 4 SNF's and 721 total beds to bring them current with Requirements of Participation (Mega Rule), emergency management requirements and identifying organizational and operational inefficiencies and recommending/implementing corrective actions to make this government operated organization more efficient. Annual Survey completed May 17, 2019 was Deficiency Free!

Administrator of Record

Wisconsin Department of Veterans Affairs

September 2019 to December 2019

While recruitment took place for a new Administrator for Olson Hall, a 200 bed SNF I was Administrator of Record for Ainsworth Hall (205 beds) and Olson Hall (200 beds). During this period I had responsibility for over 375 staff and 335 residents. I had a Complaint Survey at each of the facilities during this timeframe, no citations at either, Olson Hall's was substantiated and Ainsworth Hall's was not substantiated. Subsequent surveys have been very good also. Covid 19 containment, prevention and mitigation processes have been successfully implemented across the campus.

Pine Haven Christian Homes Interim Administrator

Six week Interim Assignment with Leader stat in Sheboygan Falls, WI

On assignment through Leader stat at Pine Haven Christian Homes in Sheboygan Falls, WI. Filling in as they search for a permanent Administrator. Wrote/updated and implemented dozens of Mega Rule compliant Policies and Procedures including organizing and hosting a County-wide Emergency Evacuation

Tabletop Exercise. Assignment completed, accepted employment at the Veterans Home in King, WI with the Wisconsin Department of Veteran's Affairs.

Administrator

St. Anthony Home - Crown Point, IN
May 2017 to August 2017

Temporary Position

St. Anthony Home, Crown Point, IN, on special projects related to CMS Requirements of Participation, Facility Operations, and Joint Commission Survey Preparedness. I previously served as Administrator of this facility as outlined below and was asked to come back short-term to help them regain the level of operational efficiency that was realized when I was here before. This was a good short-term fit for me while I compiled my portfolio to gain my Wisconsin NHA license. Zero deficiency Joint Commission Survey took place in this period; this was the second time we had a zero deficiency Joint Commission Survey while I was the Administrator.

I took time off between Chalet of Niles and May 2017 to relocate to Wisconsin and to assist in the terminal care of my wife's sister. I started working again for St. Anthony on May 24, 2017 temporarily, while working to obtain my Wisconsin license, implementing requirements to meet the new Requirements of Participation (Mega Rules) at St. Anthony Home.

Administrator

Chalet of Niles - Niles, MI
September 2015 to November 2016

Administrator September 30, 2015 to November 11, 2016

Chalet of Niles Niles, MI

I signed on with a new owner (new company start-up with owners who were new to being owners) to help turn-around a poorly performing facility. Inherited 27 outstanding citations from annual and complaint surveys including 4 G levels prepared a Directed Plan of Correction in concert with Legal Firm Consultants to prepare for revisit survey which resulting in all citations being cleared on the first revisit. Continued to work to on sustained fulfillment of the requirements of the Plan of Correction and correcting deep-seated unhealthy work habits in the management staff. Cleaning up the poorly performing departments, hiring qualified department heads to align the facility for future sustained substantial compliance performance. Marketing efforts from within to change the reputation and perception of this facility in the community and the health care referral agencies/hospitals in the market area. Training and mentoring department managers to enhance their levels of performance and strengthen their ability to meet higher expectations of performance and accountability. Revising policies to control overtime, over-staffing, regulatory compliance and budget performance. When I moved to WI, this facility was operating efficiently with a clean survey status - no open citations and just cleared 11 Facility Reported Incidents that were investigated under my Administration without any citations (October 2016).

I gave and worked through a 10 week resignation notice to provide time to find a suitable replacement and coordinate a smooth transition. I took time off work to assist my wife in the care of her sister in Wisconsin who had terminal cancer and to be there for my wife in this time of loss.

Independent Consultant - Administrator

LeaderStat, LLC - Grand Rapids, MI
September 2015 to October 2015

Filled in as Interim Administrator for four weeks while their new, permanent Administrator worked out her notice.

Administrator

Michiana Health and Rehabilitation Center - Mishawaka, IN

August 2014 to June 2015

This job ended when this facility was sold on July 1, 2015 and I did not stay with the new company. Biggest challenges here were staffing related: extreme difficulty and competition in the market for direct care staff, there was no permanent Director of Nursing, just a series of Interims, for the first 9 months I was in this role! This was improving nearer to the time of sale as a result of dedicated and concerted efforts to attract and retain desirable staff. This is a 100 bed Skilled Nursing Facility.

Administrator III

Franciscan Sisters of Chicago Service Corporation - Crown Point, IN

October 2011 to August 2014

St. Anthony Home is a 192 bed not-for-profit skilled nursing facility in NW Indiana.

- Average census was 180, Medicare/Managed Care: 40
- Zero deficiency, Quality Indicator Survey September 2013.
- Overall CMS 5 Star rating at the end of my administration: 5 Stars; 2 Stars when I began working there.
- Excellent survey/complaint history since becoming Administrator with 4 minor deficiencies (3D's, 1E) in our annual survey conducted July 2012 and no citations in a couple of complaint investigations; all cleared with Desk Reviews, no revisits. Prior years were 7-9 citations per year in the preceding 3 years.
- Led St. Anthony Home through the Joint Commission Accreditation Process during my tenure with a zero deficiency joint Commission Survey conducted also during my tenure.
- Lead the project to upgrade a distinct Medicare unit, establishing additional therapy gym space and additional dining areas, enhancing dining programs with unit dining concepts, refurbishing resident rooms with décor, flat screen TV's, telephones, etc.
- Converted 143 Medicaid bed unit to dual certified beds allowing expansion of the Medicare capacity
- Identified areas of concern in admission processes and streamlined our admissions system to respond to an inquiry much faster resulting in more referral conversions to admissions.
- Several of my streamlining and operational techniques have been adopted and implemented company-wide

Administrator - Consultant

Tendercare of Westwood - Kalamazoo, MI

May 2011 to July 2011

Interim NHA

- Reviewing operational practices and preparing for annual survey
- Realigning position responsibilities, enhancing operations for greater efficiency and performance
- Training staff on being service oriented and in the art of complaint survey avoidance by responding to issues timely

Administrator

The Timbers of Cass County - Dowagiac, MI

June 2010 to March 2011

I was recruited to manage the start-up of a new construction facility at the location of a previous state-closed facility and I left it as agreed upon in advance, once it was up and running

- Managed through many challenges that arose through final phases of construction; set up of all new furnishings and staff, licensure and certification processes
- Licensure survey, as well as initial certification survey, were without citation
- Initiated and coordinated the implementation of shared Electronic Medical Record access with Borgess Hospital System
- Recruited three Physicians, one was a Psychiatrist the others Internal Medicine
- Successfully negotiated lower transportation fees with wheelchair transport company: Care-A-Van
- Trained new department managers and key staff to enable them to perform within expected standards
- Implemented departmental budget control processes and trained supervisors on how to use them effectively
- Census and case mix development were above targets and were well ahead of budget goals
- I left this position as planned in advance between me and the COO, once the facility had been certified and census had reached a sustainable operations level

Administrator

Orchard Grove Extended Care Centre - Benton Harbor, MI
May 2008 to June 2010

- Successfully turned around a poor performing facility and supervised extensive cleanup of unbilled accounts
- Resolved severe staffing issues which resulted in overall turnover in 2009 being 9.7%; down from an average of nearly 70% for the three prior years
- In 8 months, transformed financial performance from a loss of over \$300k in 2007 to a small profit in 2008
- Regional Administrator of the Year: 2008
- Regional Facility of the Year: 2008
- Re-established a positive financial performance in 2009 at roughly the same level of negative performance in 2007
- Significantly improved survey outcomes from 2008-2010 over 2007, with no harm level citations
- Successfully did not receive any complaint citations from 2008-2010
- CMS star rating increased from a 1 to a 4 during my tenure

Interim Administrator

Riverview Manor - Three Rivers, MI
November 2007 to March 2008

- Restructured resident room utilization flow to enhance desirability for Medicare rehabilitation patient admission
- Successfully recruited a full time Speech Language Pathologist and Activities Director
- Negotiated unionized staff collective bargaining agreement with enhancements for the employer

Chief Executive Officer

Jacobson Memorial Hospital and Care Center - Elgin, ND
June 2006 to July 2007

Responsible for a 25 bed Critical Access Hospital, 25-bed Skilled Nursing Facility, and 3 Rural Health Clinics

- Recognized an opportunity and negotiated control of the third RHC within weeks of becoming the CEO
- Successfully negotiated application processes to obtain certifications as a Provider-based RHC

- Successfully recruited one Physician and one Physician Assistant to the staff; recognized talent and created educational stipends for Nurse Practitioner and Physician Assistant education for two RN staff members who both later returned as Mid Level Providers
- Initiated and consummated Teleradiology network capabilities with a Tertiary Hospital in Bismarck
- Ensured SNF Survey had only minor deficiencies, nothing above a "D" level, and cleared the survey without a revisit
- Critical Access Hospital survey conducted resulted in no quality of care deficiencies or significant findings, this hospital was not Joint Commission Accredited
- Initiated and organized the development of a Hospital Foundation
- Initiated and organized a Major Capital Campaign for facility improvement projects
- Worked extensively with Architects in planning facility renovations/improvements and additions including bringing the CT scanner indoors from the portable unit
- Directed the development and creation of a Hospital Website
- Developed and designed, with staff input, a new Healthcare System Logo and Motto
- Applied for and received grants for equipment enhancements in dietary and nursing departments
- Applied for and received a grant for the purchase of a facility/resident wheelchair transport bus
- Made comprehensive wage compression and parity adjustments to bring all staff wages into an organized and fair system
- Rewrote Employee Handbook to bring it up-to-date and reflect current Wage and Hour and Human Resource law and regulation
- Renegotiated staff health insurance benefits to provide a better health plan at very little cost to the Hospital and no increase in premium to the employee.
- Relocated back to Michigan at the end of contracted term and upon completion of the tasks the Board Chair contracted with me to address during the one year contract

Pre 2006:

1996 to 2006

Worked as NHA in Texas and then in Michigan for this period of time.

Extensive Sales and Marketing experience as a full-time Real Estate Broker for several years before NHA

Honorably Discharged Active-duty USAF and Army Reserve Veteran

Education

Associate in Licensed Healthcare and Nursing Home Administrator

Wayland Baptist University - Amarillo, TX

Bachelor of Business Administration in Business Administration

Southwestern Adventist University - Keene, TX

Master of Business Administration in Business Administration

Andrews University - Berrien Springs, MI

Skills

- Hands-on, self-motivated Administrator/CEO with broad experience in Healthcare Administration: Critical Access Hospital Operations including Rural Health Clinics and Hospital Ancillary Services (See

Jacobson Memorial Hospital, Elgin, ND below) Skilled Nursing and Rehabilitation Facility Operations
Long-term planning, finance, budgeting, conflict resolution, start-up and turn-around situations

- Strong leadership qualities in prioritizing tasks, delegating, team building and motivating staff in goal achievement
- Tenured as a change agent; turning around troubled facilities and working to turn the operations from negative to positive in whatever way is necessary
- Experience in a successful startup of a new facility
- Focused emphasis on staffing, budgeting, census building and structuring for maximization of return while forming close, professional and productive relationships with staff and patient/resident groups
- Progressive thinker that takes pride in accomplishing goals and motivating staff to excellence
- Multi facility management experience
- Emergency Management
- Healthcare Management
- Recruiting
- Strategic Planning
- Human Resources
- Nursing home experience
- English

Military Service

Branch: United States Air Force

Rank: E-6

Certifications and Licenses

Real Estate Broker

HFA, NHA, LNHA

Present

Jason Belue

Spartanburg, SC 29301
jasonbelue8_oos@indeedemail.com
+1 864 764 0224

An accomplished and talented professional with an educational background in healthcare administration / education and a working background in massage therapy and business consulting. Engages in client education, budgeting, accounting, scheduling, public relations, business development, finance, office management, training instruction and staff development. Delivers outstanding customer service and client satisfaction. Establishes, cultivates, and manages productive relationships. Dependable, flexible, willing to relocate as needed.

- Leader / Mentor
- Team Builder
- Performance-Focused
- Analytical
- Solution-Oriented
- Engaging
- Effective Communicator
- Dependable
- Effective Supervisor

Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

Licensed Nursing Home Administrator/Administrator in Training

Sandrock Ridge Care and Rehab - Craig, CO
September 2022 to Present

Provide effective leadership in daily operation of 58 bed facility.

- Completed an accelerated Internship as a Nursing Home Administrator.
- Obtained Colorado NHA License.
- Assumed daily operations of facility
- Participated in State Survey and Completed plan of correction.

Nursing Assistant

ProMedica Senior Care - Union, SC
June 2022 to August 2022

Provide excellent service and patient care for residents in long term care and rehabilitation care. Perform daily care activities to include bathing, feeding, dressing, and moving residents as directed by the nurse supervisor. Provide support for nursing staff as needed and directed.

- Collect and document vital signs
- Report any changes in resident health status to nursing staff

- Maintain resident dignity and privacy in performing care
- Received awards for exceptional patient satisfaction and performance

Self-Employed

Smart Therapy Solutions

October 2013 to August 2022

Freelance Massage Therapist and Business Consultant

Performs therapeutic massage, educates clients, budgeting, accounting, finance, profit and loss management, scheduling, public relations, business development, client acquisition, client retention, public speaking, and mentoring new / student therapist. Consults with massage clinics to grow clientele. Develops public relations and client acquisition events for other clinics and practices.

- Cultivates practice management programs for individual massage businesses.
- Creates and executes start-up protocols for new clinics.
- Generates new clientele for multiple practices.
- Increased new client visits from 15 per week to 35 per week in a 6-week period and revenue by 50% in same period.
- Obtained new client referrals from orthopedic surgeons, neurologists, and physical therapists.

Administrator Shadowing

Ellen Sager Nursing Center - Union, SC

May 2019 to October 2019

Shadow/observe Interim Administrator and DON during completion of final semester of MSHA program. Participated in Medicare mock survey/DHEC inspection preparation. Made recommendations to management on addressing possible strikes and deficiencies.

- Participated in daily meetings
- Participated in Medicare mock surveys
- Consulted with Administrator on rationale for decisions and actions

Lead Therapist / Massage Therapist

Massage Envy

October 2010 to October 2013

Provided therapeutic massage and served as a liaison between management and staff. Participated in supervisory duties of 15 therapists and advocated for staff. Engaged in training instruction and staff development, educated staff and clients, grew and retained clientele, interviewed potential staff, and onboarded. Consulted with clinic owners and regional developers on company policy, procedures, and staffing. Developed training programs, implemented employee feedback and grievance initiatives. Developed and cultivated relationships with elderly clients. Worked well engaging and treating geriatric clients after joint replacement surgery.

- Cultivated and implemented client retention and acquisition programs.
- Opened and grew a new franchise from no clients to 750 client visits per month in four months.
- Increased service offerings, resulting in increased revenue during the same period.
- Consulted with regional developers on hiring and training staff for new start up franchises.
- Developed close relationships with elderly clients.

Lead Therapist - Office Manager Assistant

Advantage Healthcare

July 1999 to October 2010

Gave therapeutic massage, participated in physical therapy treatment for patients, and assisted in supervising staff of seven therapists. Ordered and maintained clinic inventory. Established relationships with vendors, negotiated pricing of clinic supplies. Reduced clinic expenses for supplies by 60%. Developed relationships with multitude of clientele. Worked especially well with elderly patients recovering from joint replacement surgery.

- Developed measures to reduce patient wait times by an average of 10 minutes per patient office visit.
- Increased patient satisfaction with office service.
- Promoted customer-centered service, resulting in better patient experience and better patient satisfaction.
- Effectively worked with elderly patients in treating post-operative joint mobility issues and managing pain.

Computed Tomography Tech. Assistant/Geriatric Patient Attendant

Mary Black Health Systems

January 1992 to July 1999

Provided patient care during procedures, assisting with and performing radiographic studies. Administered oral and intravenous contrast media to patients during procedures. Assisted physicians in invasive procedures in sterile environment. Assisted Geriatric/Elderly patients in daily activities. Worked as Patient Care Attendant in a Geropsychiatric ward. Helped Nursing staff bathe, feed, and conduct activities of daily living with elderly patients in a long term care facility.

- Ordered and maintained inventory of medical supplies for CT department.
- Developed and implemented computer shortcut to speed up patient documentation.
- Worked closely with nursing staff in treating elderly patients.
- Performed nursing assistant duties in a long term care facility within the hospital system.

Ammunition Technician / Company Training NCO/Marksmanship Instructor

United States Marine Corps

June 1987 to October 1991

Maintained inventory of munitions and weapons systems. Developed and maintained system for training and maintaining annual training records for 360 Marines. Selected for meritorious promotion for two pay grades.

- Served in capacity as Company Training NCO which was a billet three pay grades higher than my rank.
- Served as Company Marksmanship Instructor.
- Conducted classes and trained details of up to 50 Marines on a weekly basis.
- Selected as Security Section Leader for classified weapons systems.
- Held security clearance of Secret.

Education

Master's Degree in Healthcare Administration

Southern New Hampshire University

November 2019

Bachelor's Degree in Education

Western Governors University

November 2011

Skills

- Microsoft Office
- Management Experience
- Healthcare
- Healthcare Management
- Business Consulting
- Strategic Planning
- Practice Management
- Budgeting
- Microsoft Excel
- Public speaking
- Computer literacy
- English
- Typing
- Public Relations
- Program Development
- Process Improvement
- Human Resources
- Customer service
- Team management
- Leadership
- Management
- Marketing
- Mentoring
- Nursing home experience
- Business development
- Supervising experience

Assessments

Management & leadership skills: Impact & influence — Highly Proficient

February 2022

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: Highly Proficient

Office manager — Proficient

December 2021

Scheduling and budgeting

Full results: Proficient

Supervisory skills: Motivating & assessing employees — Expert

February 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: Expert

Management & leadership skills: Planning & execution — Highly Proficient

February 2022

Planning and managing resources to accomplish organizational goals

Full results: Highly Proficient

Project timeline management — Proficient

January 2022

Prioritizing and allocating time to effectively achieve project deliverables

Full results: Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

James Thompson

Greenwood, IN 46143

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+1 407 902 6361

Entrepreneurial, innovative professional with extensive executive director with 21+ years of experience within highly competitive markets of healthcare facilities. Adept at developing and maintaining detailed administrative and procedural processes that reduce redundancy, improve accuracy and efficiency, and achieve organizational objectives. Collaborative communicator focused on building relationships and promoting synergy between business and clients. Highly focused and results-oriented in supporting complex, deadline-driven operations, identifying goals and priorities and resolving issues in initial stages. Bilingual with fluency in English and Spanish.

Work Experience

Envive of Huntington - Interim Administrator

Envive Healthcare - Huntington, IN

June 2022 to August 2022

Skilled nursing care communities that embody warmth, comfort and support with corporate values.

- Responsible for day-to-day operation of a 54-bed SNF
- Cleared with help of the team the I-J received for Glucose monitoring in May of 2022
- Over saw Annual Survey with no quality of care issues with-in a month of my arrival in June
- Finished Emergency Management Plan, ensuring all areas of regulations were met, water supply and emergency kits were in place.

Tipton Place - Interim Executive Director

Enlivant Senior Living - Huntington, IN

December 2021 to May 2022

Senior living community awarded 2022 Well Health-Safety rating

- Responsible for daily operations of 39-unit of Assisted Living apartments
- Working with Maintenance to fix various issues in facility
- Working with Community Relations Director to increase our census
- Working on hiring the correct staff to eliminated agency by providing training to employees and monitoring the hiring process to improve the turnaround of applicants

Executive Director

Crown Pointe Communities - Indianapolis, IN

March 2021 to October 2021

Licensed Residential Care Facility with long-term care Healthcare options

- Responsible for day-to-day operations of a 72-bed Assisted Living Facility
- Annual Survey in June with 6 deficiencies, no quality of care issues
- Working on turning the facility around by ensuring compliance was met and maintained by performing daily rounds

Communicare - Indianapolis, IN

Wildwood Health Care Center - Interim Executive Director December 2020 to

January 2021

Center for long-term health care offering 24-hour skilled nursing care, short term recovery care and senior rehabilitation

- Oversaw daily operations during an increase of Covid - 19 cases through the holidays with minimal agency usage.
 - Kept the facility running well and performing above expectations
- Aperion Care of Kokomo - Kokomo, IN

Interim Executive Director

Aperion Care of Kokomo

September 2020 to December 2020

Senior Facility offering Long-Term Living, Psychiatric Rehab, Short Term Rehab, and Skilled Nursing Care.

- Over saw 84-bed facility during Covid -19 outbreak, we received no infection control deficiencies
- Vetted and hired a new housekeeping supervisor to oversee the cleanliness during Covid

Demaree Crossing - Interim Executive Director

Demaree Crossing Assisted Living and Memory Care - Greenwood, IN

March 2020 to May 2020

Assisted living facility offering assisted living and memory care

- Oversaw daily operations of the facility during Covid - 19 lockdowns
- Started Facility Emergency Management Plan assigning locations where employees will be working during an emergency
- Worked with new Maintenance and Housekeeping Director to hire staff and ensure Life Safety was Compliant
- Had to resign due to contracting Covid-19

Loogootee Healthcare and Rehabilitation Center - Administrator

Loogootee Healthcare - Loogootee, IN

September 2019 to December 2019

Skilled nursing home offering the best therapy and care in Martin County

- Passed annual survey with 10 deficiencies
- Completed HMO contracts (Humana, United Healthcare)

The Rehabilitation Center of Oakland Administrator

Rock Port Health Care - Oakland, CA

November 2018 to April 2019

Nursing home community offering 70-skilled nursing beds and includes a large rehab gym with state-of-the-art equipment to help accelerate the recovery process of the residents.

- Implemented changes to the procedures at the facility designed to increase the efficiency needed to obtain a 5-star rating
- Succeeded in increasing star rating from a 1 to a 4
- Increased Medicare census from 5 to 11
- Increased HMO census from 6 to 10
- Oversaw projects to improve the facility prior to the issuance of an annual survey to determine areas of improvement
- Succeeded in increasing revenue for the organization and patient retention

Cupertino Healthcare and Wellness Center - Administrator

Rockport Healthcare - Cupertino, CA

June 2018 to November 2018

Offering skilled nursing and rehabilitation facility with 24-hr nursing care: long-term and short-term.

- Recruited top-notch talent tasked with reorganizing and revitalizing the organization to increase brand recognition, and customer satisfaction, and rebuild the facility's reputation for quality services.
- Conducted preparations for the annual survey with the goal of obtaining no deficiencies.
- Increased the Medicare census from 9 to 24 and HMO census from 8 to 15 over a short period of time in compliance with the facilities goals.

Smith Ranch - Interim Executive Director

Kindred Transitional Care - San Rafael, CA

November 2016 to December 2016

Skilled nursing and rehab facility for seniors

- Prepared the team with the knowledge and skills to obtain a successful annual survey which resulted in no quality of care deficiencies and only two environmental deficiencies.
- Implemented changes designed to increase morale and team work to foster a cohesive environment.

Administrator

Mariner Healthcare Driftwood Healthcare Center- Santa Cruz

January 2016 to October 2016

Administrator

Fremont Healthcare Center - Fremont, CA

July 2015 to December 2015

Offers skilled nursing, rehabilitation, and dietary health plans

- Fostered a positive work environment by evaluating the needs of the employees, residents, and families prior to determining corrective actions for issues as they arose.
- Succeeded in receiving no quality of care deficiencies and only one state level deficiency during the annual survey.
- Collaborated with a team of cross-functional individuals to determine the services needed to increase the quality of care offered to the clients.

Empres Healthcare - Administrator

Katherine Healthcare - Salinas, CA

February 2014 to April 2015

Employee-owned Skilled Nursing Facility offering Skilled Nursing

- Challenged the current staff to improve conditions needed to increase the facility standing with the state regulatory agencies and compliance to standards observed by the state.
- Conducted a marketing strategy to brand the facility as a "Home Away from Home" environment to entice potential new clients.
- Accomplished a reduction in the number of deficiencies the facility received on their annual survey.

Village on High Ridge - Executive Director

American- Finnish Nursing Home - Lake Worth, FL

January 2013 to July 2013

Senior care offering Individual Care, Assisted Living, Rehabilitation Care, Hospice, and Therapy services

- Recruited top-quality talent into the positions of Marketing Manager and Business Office Manager to increase the efficiency of the facility, increase rate to industry standards, and maintain current residents.
- Implemented changes to the facility with the assistance of the nursing staff to increase revenue streams and profits over a five-month period.
- Designed an annual budget needed to complete much-needed improvements and presented to the board along with a new rate schedule for residents in the assisted living program.
- Joined forces with the maintenance director to address issues resulting in environmental deficiencies in the annual survey.

Education

Master in Health Services Administration

Florida International University - Miami, FL

Bachelor of Arts in Anthropology

Indiana University - Bloomington, IN

Skills

- HMO Healthcare
- Project Management
- Problem Solving
- Point Click Care
- Medicaid & Medicare
- Vista Kane
- American Health Tech
- Organizational Skills
- Quality Assurance
- Customer Satisfaction
- Memory Care
- Healthcare Management
- Emergency Management
- Customer service
- Sales
- Financial acumen
- Adobe Acrobat

12/13/2022 Cassopolis, MI

Since 1964, the medical practice known as the Cassopolis Family Clinic has continuously served the residents of Cass and Southeast Berrien Counties. Throughout the years, the ownership of the Cassopolis Family Clinic has changed, as has the name, but one thing has remained constant—the dedicated Board of Directors, administrative team, providers and staff remain committed to growing and changing to meet the needs of the community.

Since the mid-1960's, physicians from the Cassopolis Family Clinic (CFC) have also been providing medical care for residents of the Cass County Medical Care Facility (CCMCF), an 80-bed governmental facility located at 23770 Hospital Street. Dr. Aaron Warren, who moved to the area in 1964, followed his patients who were admitted to the CCMCF nursing home for inpatient rehabilitation and longterm care. In the 1970's regulations for nursing homes changed requiring more physician oversight and Dr. Warren became the medical director as well as attending physician. Dr. Neil See joined CFC in 1975, seeing patients in both Cassopolis and Niles. He had a special fondness for seniors and began to see nursing home patients at the CCMCF in Dr. Warren's absence, and at three nursing homes in Niles as well. When Dr. Warren retired from medicine in 1996, Dr. See became the medical director and attending physician at the CCMCF, with backup from Dr. Elizabeth Wetzel and Anna Matulewicz, AGNP. Dr. See continued to care for patients at the nursing home until he fully retired at the end of 2019. Dr. Andre Smyth, Board Certified Family Physician and Geriatrician on the CFC medical staff, has been the medical director and attending physician from January 2020 to present, with the backup assistance of Dr. Wetzel and Neil Bowman, FNP. Dr. Smyth will be leaving CFC at the end of December, thus bringing an end to this long association between the Cass County Medical Care Facility and the Cassopolis Family Clinic.

"We felt this was a story to be told and recognition of the long-standing relationship between our organizations for over 55 years." said Mary Middleton, CEO of CFC. "Dr. Warren, Dr. See and Dr. Smyth have taken care of thousands of nursing home and rehabilitation patients over the years. It's been a wonderful collaboration between these two community agencies who both take care of our loved ones, friends and neighbors. I'm sorry we are not able to continue to provide a physician to CCMCF at this time."

The CCMCF hopes to remain connected with the Cassopolis Family Clinic through the vision of both agencies in caring for those in our community.

Respectfully,

Christian Lutes, Executive Director of CCMCF

Cass County Medical Care Facility

EMPLOYEE ROSTER

November 2022

Cass County Medical Care Facility had a total of (7) "Resignations/ "Terminations/Retirement", and (10) "New Hires"

RESIGNATIONS

Nursing/CNA-Full Time-Terminated-10/12/22-11/3/22
Nursing/CNA-Full Time-Quit-10/12/22-11/3/22
Nursing/LPN-Full Time-Terminated-4/14/22-11/12/22
Activities/Hospitality Aide-Temp-Terminated-10/25/22-11/14/22
Nursing/LPN-PRN-Terminated-1/24/22-11/10/22
Nursing/CNA-Full Time-Quit-10/4/22-11/6/22
EVS/Housekeeping Aide-Full Time-Terminated-9/20/22-11/23/22

NEW HIRES

Nursing/RN-Full Time-11/02/22
Activities/Hospitality Aide-Temp-11/15/22
Nursing/CNA-Part Time-11/15/22
Nursing/CNA-Full Time-11/15/22
Nursing/RN-Full Time-11/15/22
Activities/Hospitality Aide-Temp-11/15/22
Nursing/CNA-Full Time-11/29/22
EVS/Laundry Aide-Full Time-11/29/22
Activities/Hospitality Aide-Temp-11/29/22
Nursing/CNA-Full Time-11/29/22

VACANT POSITIONS/RECRUITING

C.N.A, RN, LPN, Hospitality Aide, EVS

Full-time:	105	LPN:	08
Part-time:	20	RN:	15
PRN/Temps:	33	C.N.A.:	56
		Maintenance:	03
		Administration:	25
		Dietary:	14
		Activities	19
		EVS	10
		Therapy	08

TOTAL: 158

November 2022

CCMCF NEWSLETTER

23770 HOSPITAL STREET
CASSOPOLIS MI 49031



Celebrating November

**American Indian Heritage
Month**

**Inspirational Role Models
Month**

Adoption Month

Men Make Dinner Day
November 3

Veterans Day (U.S.)
November 11

World Kindness Week
November 13–19

Apple Cider Day
November 18

International Men's Day
November 19

Game & Puzzle Week
November 20–26

World Television Day
November 21

Thanksgiving Day (U.S.)
November 24

Giving Tuesday
November 29

The First Thanksgiving

Most Americans are familiar with the story of the first Thanksgiving. The Pilgrims, struggling in the New World, formed an alliance with the local Wampanoag tribe. One man in particular, Squanto, taught the Pilgrims to farm local crops like squash and beans—lessons that allowed the Pilgrims to survive. At the time of the autumn harvest, the Pilgrims and the Wampanoag came together for a great feast of Thanksgiving, a feast that we reenact each year as a cherished national holiday.

This classic Thanksgiving tale of cooperation and goodwill is more fable than history. The events that led to the Thanksgiving feast are far more complicated. The Wampanoag had encountered European colonists since at least 1524, almost 100 years before the first Thanksgiving in 1621, and these encounters were far from friendly. Records show that colonists often kidnapped members of the Wampanoag and brought them back to Europe. The Wampanoag sometimes fought back, and other times attempted to negotiate with the colonists to increase their own power against their rivals. In 1616, a disease brought from Europe ravaged the New England tribes, decimating two-thirds of the Wampanoag population. Distrust of the Europeans was so high that any alliance with the colonists would have been entered as a last resort.

When Ousamequin (commonly called Massasoit) of the Wampanoag signed a peace treaty with the Pilgrims in March 1621, he did it grudgingly, believing that this was the only way to save his people from the neighboring Narragansett tribe. For the negotiations, Ousamequin enlisted the help of Tisquantum, whom we know as Squanto, a Wampanoag who had escaped from slavery and lived briefly in England before returning home in 1619. For all the tension and distrust between the Wampanoag and the colonists, one thing is certain: the treaty lasted for decades. The Pilgrims and Wampanoags enjoyed peace and prosperity for as long as the signers of the treaty lived.

Cran-tastic

Cranberries are largely forgotten until Thanksgiving, when they grace the table as a jelly, relish, sauce, or chutney to go with the Thanksgiving turkey. On November 23, Eat a Cranberry Day, consider all the other ways to enjoy this tasty and healthy berry.

Foods that are a vibrant color are often good for you, and the shiny, red cranberry is a case in point. Cranberries are chock full of vitamins, minerals, and antioxidants, and they famously protect against urinary tract infections (UTIs). While cranberries may taste exceedingly tart or bitter when eaten raw, they become tasty and sweet when cooked or dried.

The Native Americans living around Cape Cod of southeastern Massachusetts had harvested cranberries, known as *sasumuneash*, for 12,000 years before the Europeans arrived. The colonists found that the *sasumuneash* of New England resembled the *craneberries* of their native England, so called because the flowers resembled the head of a sandhill crane.



Cranberries grow in wetlands commonly called *bogs*, which require a special set of conditions to yield a harvest. Soils at the bottom of a bog must be acidic and made of

peat; the bogs must have access to plenty of fresh water; and the growing season has to last from April to November, providing a cool period of dormancy. Luckily, the famous bogs of Cape Cod provide just the right conditions and climate. But cranberry bogs are not limited to just Cape Cod. They are found in Maine, Rhode Island, New Jersey, Delaware, Wisconsin, Michigan, and Oregon, as well as in Canada and Chile.

Cranberry sauce may be traditional for Thanksgiving, but these sweet, tart berries also make great additions to cheesecake, muffins, scones, pies, cheeses, sandwiches, rice, and drinks. With so many recipes, you could celebrate Eat a Cranberry Day every month of the year.

Turning of Catterntide

November 25 was celebrated during the Middle Ages as Catterntide, a holiday celebrating St. Catherine, the patron saint of lacemakers. Celebration of Catterntide has lately enjoyed a resurgence in Britain, especially the tradition of baking Lacemaker's Cattern Cakes, cookie-like cakes that are spiced with cinnamon, flavored with fruit, and sprinkled with caraway seeds.

French celebrations are vastly different. On November 25, it was once customary for unmarried women, known as *Catherinettes*, to pray for husbands starting at age 25. As a Catherinette ages, the prayer changes. It begins at age 25 with, "Lord, send me a well-situated husband; Let him be gentle, rich, generous, and pleasant." By age 30, it has become, "Send whoever you want, Lord, and I'll be happy!" Friends of Catherinettes are expected to make hats for their single friends, which they wear all day long. The holiday later evolved into a day for milliners to advertise their wares.

Red Warning

Whether it's strawberry blond, deep burgundy, ginger, copper, or auburn, November 5 is a day to appreciate all shades of red, for it is Love Your Red Hair Day.



Red hair hasn't always been loved throughout history. It was once a widespread folk belief that redheads were witches. It was believed that fire-colored hair gave these women supernatural magic. During the

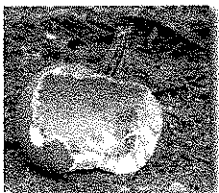
1300s, it was commonly thought that redheads could turn copper into gold. During the 16th to 19th centuries, redheads were associated with the devil. During the Spanish Inquisition, people were believed to have gotten their red hair from stealing the fires of hell. With only 2% of the population having red hair, it is likely that scarcity bred feelings of distrust of redheads.

A Smashing Idea

Every Halloween, millions of pumpkins are sold for decorations and to be carved as jack-o'-lanterns, but what happens to all those pumpkins when Halloween is over? According to government statistics, most of the 1.3 billion pounds of pumpkin produced every year ends up in landfills. This refuse produces methane gas, a greenhouse gas considered 20 times more harmful than carbon dioxide. Luckily, there are plenty of options when it comes to discarding leftover pumpkins.

Pumpkins, of course, are meant for eating, and not just in pies. Pumpkin is delicious in muffins, custards, and soups, and seeds can be roasted and salted for a savory snack. Pumpkin seeds can also be planted so that next year you can harvest pumpkins in your own backyard for free! A pumpkin patch also makes for a great Halloween display. As an added bonus, pumpkin flowers are a great source of food for pollinating insects.

Pumpkins are also a tasty treat for animals. You could choose to leave pumpkin scraps for local scavengers like squirrels and raccoons, but you might prefer to donate your pumpkins to a local farm. Pumpkins are a great forage food for farm ruminants like cows, sheep, and goats.



Every November, Idaho Springs, Colorado, hosts an event called the Scraps-to-Soil Pumpkin Smash, a public pumpkin-smashing party. Participants choose their

method of demolition—slingshots, baseball bats, giant mallets, even pumpkin catapults. The goal isn't to relieve post-Halloween or pre-Thanksgiving stress but to convert pumpkins to compost. While every part of a pumpkin—skin, meat, stem, and seeds—is compostable, seeds are often hardy enough to overwinter, so composters have to make sure that composting temperatures reach 150 degrees for three days. Unless, of course, you don't mind growing your own pumpkin patch.

Wrong or Right?

On November 29, as you enter the frantic holiday shopping season, don't be surprised if a store clerk tells you that you're wrong, for it is The Customer Is Wrong Day. This day was conceived as a day to empower store workers so that they would not be bullied by customers.

The saying "the customer is always right" was coined by Harry Gordon Selfridge, founder of the London-based department store Selfridges, in 1909 as a motto to emphasize the importance of good customer service. But is the customer always right? Some argue that following this advice might lead to poorer company performance. While customer complaints should always be heard, it does not make sense for a company to change its policies based on every customer complaint. Furthermore, employees might feel abandoned and become ineffective when a company sides with a customer. Perhaps it is best to remember that nobody is right all the time—not the customer, an employee, or even a manager.

You Can't Make This Up

Believe it or not, November 1 is International Men's Makeup Day. It's true—makeup is no longer the unique domain of women. Cosmetic companies have developed makeup products to help men look their best.



Just like women, men also suffer from skin blemishes, pimples, uneven skin tone, and sunspots, as well as typical nicks from shaving and unruly facial hair. Cosmetic companies have decided that it is high time they offer cosmetic solutions to these common problems, especially for men who want and need to look their best. It probably comes as no surprise that many of these products come with masculine names, such as Bro Mask, Guyliner, and Power Bronze.

Camel Culture

Every November while the weather is cool before the long, heat of the desert summer, the city of Pushkar in Rajasthan, India, hosts the Pushkar Camel Fair, one of the largest livestock fairs in the world. It is an event of such cultural importance that 200,000 visitors attend each year.



The masses are greeted by thousands of camels. Camels, those great "ships of the desert," are washed, shaved, and dressed in bright and beautiful cloth, jewelry, bells, and bangles. They are then paraded through

the streets and auctioned to the highest bidders. Not all the camels are sold, however. Many participate in Pushkar's famous camel races, while the most beautiful camels compete in a beauty pageant.

Where the livestock auctions were once the sole focus of the fair, they are today a smaller part of a larger cultural extravaganza. Art exhibitions, a hot-air balloon show, a half-marathon, musical performances, a "longest mustache" and "bride and groom" competition (where couples are tested on their knowledge about each other) are the modern fair's highlights. There are countless opportunities for tourists during the weeklong event.

The city of Pushkar is an attraction even without the Camel Fair. It is mentioned in the *Ramayana* and the *Mahabharata*, two Hindu texts of significance, and is therefore a holy pilgrimage site. The Camel Fair coincides with a practice known as the Holy Dip. Legend states that Lord Brahma the creator, searching for a site for the creation of the universe, dropped a lotus flower and it fell upon Pushkar. At the spot where it fell, a lake formed, the sacred lake of Pushkar. During the Camel Fair, thousands of pilgrims visit Pushkar Lake for a ceremonial bath that is believed to lead the bather to salvation. Whether you come for salvation, livestock, or immersion into the local culture, Pushkar's Camel Fair is sure to leave an impression.

November Birthdays

In astrology, those born from November 1–21 are Scorpios. Scorpios cherish the truth and are not afraid to go to extraordinary lengths to uncover mysteries and get what they want. Those born from November 22–30 are Archers of Sagittarius. These Archers are philosophical seekers of knowledge who love traveling to new places to absorb new cultures.

Burt Lancaster (actor) – Nov. 2, 1913
 Walter Cronkite (journalist) – Nov. 4, 1916
 Alfre Woodard (actress) – Nov. 8, 1952
 Dorothy Dandridge (entertainer) – Nov. 9, 1922
 Anne Hathaway (actress) – Nov. 12, 1982
 Whoopi Goldberg (comedienne) – Nov. 13, 1955
 Gloria Foster (actress) – Nov. 15, 1933
 RuPaul (model) – Nov. 17, 1960
 Delroy Lindo (actor) – Nov. 18, 1952
 Michael Strahan (TV host) – Nov. 21, 1971
 Scott Joplin (composer) – Nov. 24, 1868
 Don Cheadle (actor) – Nov. 29, 1964
 Ben Stiller (actor) – Nov. 30, 1965

NOVEMBER BIRTHDAYS

CLIFFORD BARKES 11/20
 EDWARD SCHADLER 11/22

RESIDENT COUNCIL

12/14/22

2:45-3:15

RESIDENTS

Ardith Higley

Meryl Bromley

Ramona Washington

Joyce Mortimore

Diana Lutz

Nancy Pebler

STAFF

Diana Masters

Mike Handbury

Cara Spangler

Meeting brought to order by Ardith Higley. Mrs. Higley is the resident council president. Diana asked residents if they had any issues or suggestions. No concerns at this time.

DIETARY- Mike explained that some residents do not care for the 'wrap sandwiches'. From now on the kitchen will use bread instead of the tortilla. Cara is currently going to school to become a CDM. No one had any concerns.

NURSING- No issues.

FRONT OFFICE- No issues.

MAINTENANCE- No issues.

LAUNDRY/HOUSEKEEPING- No issues.

ACTIVITY DEPARTMENT- Upcoming Christmas and New Years parties with entertainment. Tomorrow we are going on a shopping trip. We have provided Christmas cards to residents and helped them to

address the cards. Asked if we could offer any activities that we aren't already doing. Residents said all is fine.

Diana read and explained Resident Rights.

Ardith Higley closed the meeting at 3:15.

Respectfully submitted,

Steve Jacko