

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

April 17, 2023 9:00 a.m.

In attendance: Vicki Vaughn (Board Chairperson), Diane Seifert (Member), Jeff Carmen (Member), Christian Lutes, (C.E.O.), Phil Alt (Contracted Accountant), Rayann Franco (Recording Minutes).

Guests: Doug Elder, Wendy Kendrix

The meeting was called to order by Vicki Vaughn at 10:21 a.m.

Diane Seifert made the motion to accept the agenda as presented. Jeff Carmen supported the motion. Motion passed unanimously.

Diane Seifert made the motion to accept the monthly board meeting minutes as presented. Jeff Carmen supported the motion. Motion passed unanimously.

Wendy Kendrix was introduced as the new unit manager.

Doug Elder from DOJO stated that the brochures were completed for the facility and outpatient therapy services. Photos have been integrated into the site. Doug reported that the ad campaign is running on three different platforms. Campaigns are on Google, Instagram, Facebook and there is display advertising on local stations within the thirty mile radius.

Phil Alt reviewed the check register with the board members. Diane Seifert made the motion to accept the checks issued in the amount of \$587,399.85. Jeff Carmen supported the motion. Motion passed unanimously. Diane Seifert made the motion to accept the direct payments of \$237,713.53. Jeff Carmen supported the motion. Motion passed unanimously.

Phil Alt reported that the census average was at 65 per day for last month but that the numbers are trending up for this month.

Rayann Franco reported that there were no corporate compliance investigations.

Christian Lutes reported that the facility received nine F-tags and ten K-tags during the annual survey. Christian Lutes stated that the plan of correction had been submitted. He reported that the state has not communicated if it has been accepted.

Christian Lutes reported that the search for a new administrator continues. A candidate was interviewed. Christian Lutes stated that the consultants had concerns. Diane Seifert asked that Don Haney attend the next board meeting to discuss the possibility of him helping in the search for an administrator.

The final estimate for new controls for the HVAC system provided by RW LaPine was reviewed. The total for the new estimate is \$21,535.00 which is under the amount approved by the board. The work will proceed as planned.

Christian Lutes reported that the licensing renewal was completed with Aanalytics. He stated that Jody had purchased more equipment for the transition over to the county.

Diane Seifert made the motion to adjourn the meeting. Jeff Carmen supported the motion. The meeting adjourned at 11:32 a.m.

Respectfully submitted by:

Rayann Franco

_____ (Board Chairperson)

_____ (C.E.O.)