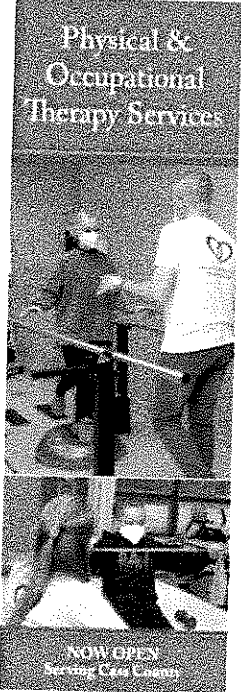


## **Agenda**

**July 10, 2023, 9am**

- 1. Call to Order**
  - A. Introduction of visitors and guests Agenda Approval
- 2. Disposition of Minutes of regular meeting**
- 3. DoJo Advertising Update, Doug Elder**
- 4. Financial**
  - A. PRF Reporting, Phil Alt
  - B. Levenboom and Rothman Collections
- 5. Operations**
- 6. Nurse Staffing, Reorganization and Travel Agency Update**
- 7. Administrator search, Indeed, Headhunter, Creative Financial Staffing, Don Haney**
- 8. Dr. Ibeckie, NP work the floor**
- 9. County UV Lighting**
- 10. W. LaPine, Air Handler 6 completed, Air Handlers 1 and 2 up next, then 3 and 5**
- 11. Greek Genius referral from Chuck Rose**
- 12. 14 Cass County Government Holidays, 7 CCMCF Holidays**
- 13. Picnic 8/19/2023**
- 14. CCMCF Newsletter**
- 15. CMS Stars Report, quarterly CCMCF remains 5 star**
- 16. Adjournment**

display ads



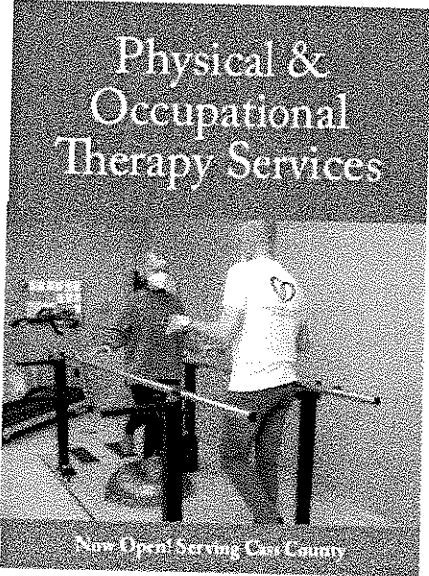
Physical & Occupational Therapy Services

CASS COUNTY  
Outpatient Therapy Services

NOW OPEN  
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NOW OPEN  
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Outpatient Therapy Services



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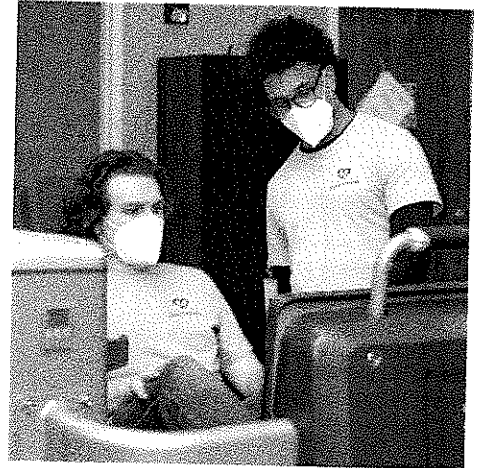
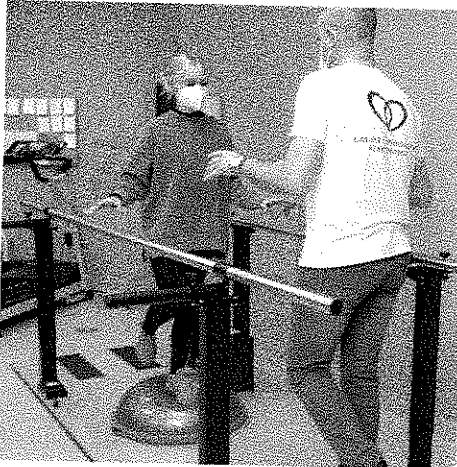
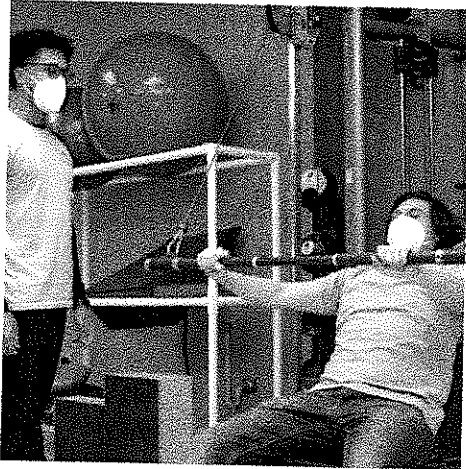
CASS COUNTY  
Outpatient Therapy Services

Physical & Occupational Therapy Services



## facebook ads

### images



### headlines & descriptions

#### **New Therapy Services Offered in Michiana**

Cass County Outpatient Therapy Services is now accepting patients and referrals needing comprehensive care. Contact us today!

#### **Now Welcoming New Patients and Referrals**

Cass County Outpatient Therapy Services is Michiana's newest provider of rehabilitative and preventative care. Call us today!

#### **Michiana's New Physical Therapy Provider**

Cass County Outpatient Therapy Services is now offering physical therapy, speech therapy and occupational therapy services!

#### **New Comprehensive Therapy in Michiana**

Cass County Outpatient Therapy Services is now offering rehabilitative and preventative care for the Michiana community!

**MINUTES FOR:  
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

**June 26, 2023 10:00 a.m.**

In attendance: Vicki Vaughn (Board Chairperson), Diane Seifert (Member), Jeff Carmen (Member), Christian Lutes, (C.E.O.), Linda Newton (Interim Administrator – Zoom), Phil Alt (Contracted Accountant), Rayann Franco (Recording Minutes).

Guests: Jody Nestich, Matt Newton, Randy Siedell, Deb Green, April Reybuck, Allison Mast, Lauren Salata

The meeting was called to order by Vicki Vaughn at 11:10 a.m.

Jeff Carmen made the motion to accept the agenda changing the wording in item 9A from infection control survey to wound and fall survey. Diane Seifert supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to accept the monthly board meeting minutes as presented. Diane Seifert supported the motion. Motion passed unanimously.

Randy Siedell from Breakthrough reported that the ad campaign is running on three different elements. There is display advertising within the thirty-mile radius. The board asked that to be changed to a fifty-mile radius. Randy Siedell will investigate the search locations and make adjustments to recognize Cass County. The board requested that Randy Siedell provide a follow up on the results of all changes.

Jodi Nestich provided a recap for the IT conversion over to the county. There was approval for \$55,000.00 to cover the cost of new PC's as well as the cost of configuration and set up for the new PC's. The PC's have been purchased. An additional \$37,000.00 was approved toward updates for the network and firewalls. The goal is to be switched over to the county in August.

Deb Green spoke to the Board about the challenges in staffing nurses. She explained that our residents have a higher acuity than those in the past. Options will be investigated including the use of agency provided nurses.

April Reybuck reported that masks were no longer required to be worn inside the facility. She also stated that there were 17 cases of parainfluenza earlier in the month.

Allison Mast stated she would like to start the Nursing Home Administrator courses in the fall. Lauren Salata stated that she would be interested in pursuing a career as a Nursing Home Administrator after she finishes her college degrees.

Phil Alt reviewed the check register with the board members. Diane Seifert made the motion to accept the checks issued in April for the amount of \$372,453.22 and checks issued in May for the amount of \$116,551.72. Jeff Carmen supported the motion. Motion passed unanimously. Diane Seifert made the motion to accept the direct payments for April for the amount of \$243,532.42 and direct payments for May in the amount of \$186,441.24. Jeff Carmen supported the motion. Motion passed unanimously.

Phil Alt presented the quarterly financials noting that there was over two million dollars in reserve cash. Diane Seifert made the motion to accept the financial report as presented. Jeff Carmen supported the motion. Motion passed unanimously.

Phil Alt recommended that the private pay rate be increased from \$390.00 per day to \$415.00 per day effective October 1, 2023. Jeff Carmen made the motion that the private pay rate of \$415.00 be effective starting October 1, 2023. Diane Seifert supported the motion. Motion passed unanimously. A letter will be sent to all residents/families at the beginning of July notifying them of the upcoming change.

Rayann Franco stated that the facility was awarded a grant from HPS. This grant will help cover the cost of a new online menu program for the residents. Rayann Franco explained that we were the first on the list for the Michigan Works grant which will pay for the costs of employees to get training in the medical field. There is a small stipend and an emergency fund that will also be available for those participating in the program. Rayann Franco stated that she was working with Linda Duchon on the SECA grant which was awarded earlier in the year. Rayann Franco reported that she will be applying for a life enrichment grant for the facility through the State of Michigan.

Phil Alt explained that the business office had not replaced the Account Analyst position and that an ad has been put on Indeed for a Director of Finance. The primary duties of this position will be duties that Phil Alt currently performs in the absence of the Account Analyst. Rayann Franco's new title will be Director of Quality and Corporate Compliance. Jeff Carmen asked for a job description for this position.

Jeff Carmen reported that there were some reviews on Google Reviews that were not supportive of the facility. He asked that these be investigated.

Rayann Franco reported that there were no corporate compliance investigations. An audit was done regarding psychotropic medications.

Linda Duchon reported that the State cleared the facility of all citations related to the annual survey as well as the survey related to the life and safety codes. She reported that there was a survey for wounds and falls. There were no concerns of non-compliance during this survey.

Linda Duchon stated that four people attended the MCMCFC/MAC conference in June. There will be four people attending a Life and Safety Conference in July. There will be a MCMCFC/MAC conference in October, a DON conference in October and a Financial Conference in November.

Christian Lutes reported that the search for a new administrator continues. Creative Financial Staffing has a fee of 30% of the annual salary to search for an administrator. Christian Lutes stated he met with Don Haney regarding recruiting for a new administrator.

Christian Lutes stated that fifty-two new chairs were purchased from a local church at the low cost of \$29 each.

The board reviewed the resolution for establishing authorized signatories for MERS contracts and service credit purchase approvals. Jeff Carmen made the motion that the positions of C.E.O. and Board Chairperson be the Authorized Officials. Diane Seifert supported the motion. Motion passed unanimously. An LPN asked for approval to purchase service credit. Jeff Carmen made the motion to allow the employee to purchase service credit. Diane Seifert supported the motion. Motion passed unanimously.

Linda Duchon provided a summary of the retreat held on May 2, 2023. She explained that both challenges in the industry and goals were discussed.

Linda Duchon stated that Jennifer Holwerda approached the facility about a new program addressing addiction housing assistance. The facility was able to provide her resources to help with her program.

Christian Lutes reported that he has been approached by staff members inquiring why other county entities have twice as many paid holidays as the facility. Some county entities have fourteen paid holidays. CCMCF has seven paid holidays. Jeff Carmen requested a comparison of the amount of vacation time, earned time off, paid holidays, comp time, etc. be presented at the next board meeting.

Christian Lutes stated that the facility provided staff with a hot dog meal and a facility t-shirt to celebrate National Nursing Home Week. A member of the community donated pizzas for staff as well.

Jeff Carmen suggested that the Board meet two times per month. The next meeting is scheduled for July 10, 2023.

Jeff Carmen made the motion to adjourn the meeting. Diane Seifert supported the motion. The meeting adjourned at 2:58 p.m.

Respectfully submitted by:

Rayann Franco

\_\_\_\_\_ (Board Chairperson)

\_\_\_\_\_ (C.E.O.)



## Cass County Medical Facility

Attn: Dave Dills

11/8/2022

The scope of work includes the following:

- Provide a programmable Direct Digital Control (DDC) controller for Air Handler 1 to remove all existing failing pneumatic controls.
- Provide and install new Control cabinet to house new Honeywell WEB-834 Controller and I/O Module.
- Remove existing Pneumatic mixed air damper actuators and install new electronic Belimo actuators provided by RW Lapine. (180 In/lb.)
- Remove existing Freeze Stat and install new Freeze Stat provided by RW Lapine.
- Provide and install new Averaging Temperature Sensor for mixed air damper control.
- Remove existing Steam valve actuator and install new retrofit kit and Belimo Actuator provided by RW Lapine.
- Remove existing Failed Chilled Water Valve and Actuator.
- Provide welder to install new flanges to accept the new proposed chilled water valve.
- Provide and install new Belimo Chilled water Flanged valve and Actuator.
- Recontrol existing Supply Fan VFD with new WEB-834 Controller.
- Provide and install new Zone Temperature sensor for Air handler control.
- Provide and install a new control cabinet on the North wall to house new DDC controller.
- Provide control wiring, conduit and panels as needed to complete the installation.
- Commission all new controllers and system elements provided by RW LaPine. Check out existing system elements. If any of the existing control components are found to be not functioning correctly, we will price repair or replacement separately.
- Provide a comprehensive, integrated, graphical server system with animated, easy to navigate, graphics, master scheduling, data logging / trending and alarms, delivered to a standard browser as well as tablets and mobile devices.
- Provide all controller documents and engineered and as-built wiring diagrams.
- Provide 8 Hours training for each level of user as needed.
- Warranty all control elements provided by RW LaPine for one year from completion.

### Exclusions:

- Overtime Work Hours of Operation 8:00AM – 4:30PM
- Line Volt Power. (We will need 110 Volt feed to the new control panel)

Total price for the scope of work outlined above is: \$19,975.00

Please contact me if you have any questions.

Thank you

**Justin Stephens**  
Temperature Control Project  
Manager

**R.W. LAPINE INC.**

Office: 269.388.2045  
Cell: 269.377.7542

CONTACT US

# THE SOLUTION FOR YOUR WEBSITE.

We're a veteran-owned business that creates beautiful and functional websites on battle-hardened servers. Offering elegant and functional sites that are secure and up-to-date along with industry-leading email with spam-prevention, we understand that a website is a journey and that your success means our success.

GET STARTED

Newt  
websites design  
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Refer to

Slick Raven  
- Crystal Morris  
269.251.0776

Social Campaigns  
+ Advertising

\* need performance guarantees

\* need short contracts



# HELPING YOUR WEBSITE DO ITS JOB – IS OUR JOB.

EFFICIENCY AND SECURITY.  
Is your site easy to navigate? Can anyone find  
your login?

**CREATING A WEBSITE ISN'T HARD  
BUT** creating a website that looks  
good, is fast, easy to update, secure  
from hack attempts, and easy for your  
customers to find takes an expert. ***We  
are the experts.***

**We provide our clients with the  
following:**

- ✓ Responsive websites
- ✓ E-commerce websites with multiple  
payment options

- ✓ Industry-leading security methods to keep your site secure
- ✓ Enterprise-level spam protection for your included email
- ✓ Unmatched client communication in "Plain English"
- ✓ SEO (Search Engine Optimization) plan
- ✓ Automatic backups and monthly updates included

NAME OF FACILITY	HOLIDAYS	VACATION TIME	COMP TIME	EARNED TIME OFF	SICK DAYS	PERSONAL DAYS	PAID TIME OFF FULL TIME NON-DIRECTOR	PAID TIME OFF SUPERVISORS/LICENSED	PAID TIME OFF PART TIME LICENSED	PAID TIME OFF PART TIME GRANDFATHERED
Road Commission	9 paid 2 floating paid	40 hrs 1 yr 80 hrs for 2-4 yrs 96 hrs for 5-9 yrs 128 hrs for 10-14 yrs 152 hrs for 15-19 yrs 168 hrs for 20-24 yrs 200 hrs for 25 yrs and over	N/A	Considering adding	1 sick day per month	N/A				
COA	13 paid	2 weeks	N/A		3 hrs every 2 weeks	2 weeks				
County non union	14 paid	40 hrs 1 yr 88 hrs 2-4 yrs 136 hrs 5-9 yrs 184 hrs 10 over yrs	if weekend worked- another day off	yes	N/A	N/A				
Woodlands	11 paid	Unable to connect with HR								
Medical Care	7 Paid	N/A	N/A	N/A	N/A	N/A	64 hrs hire date - 1 yr 136 hrs 1-2 yrs 152 hrs 2-5 yrs 176 hrs 5-10 yrs 216 hrs 10-15 yrs 256 hrs 15 yrs and over	80 hrs hire date - 1 yr 160 hrs 1-2 yrs 176 hrs 2-5 yrs 200 hrs 5-10 yrs 240 hrs 10-15 yrs 280 hrs 15 yrs and over	40 hrs hire date - 1 yr 80 hrs 1-2 yrs 88 hrs 2-5 yrs 100 hrs 5-10 yrs 120 hrs 10-15 yrs 140 hrs 15 yrs and over	32 hrs hire date - 1 yr 68 hrs 1-2 yrs 76 hrs 2-5 yrs 88 hrs 5-10 yrs 108 hrs 10-15 yrs 128 hrs 15 yrs and over

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# All Cass County Resident, You're Invited!

We are honoring First Responders,  
Veterans, Residents, Staff, and Families

Come Join Us for a Picnic On:

Saturday August 19<sup>th</sup>, 2023

11:30-3:30pm

EVERYONE is welcome!

The BEST Food and  
Beverages



Community  
Partners Booths



Hear the History of Cass

Grandma and Grandpa  
Advice

Therapy FAQs  
and Tours

Bounce House

Live Performances

Stories with Gwen

Held at:



CASS COUNTY  
Outpatient Therapy Services

CONTINUING COMMUNITY CARE



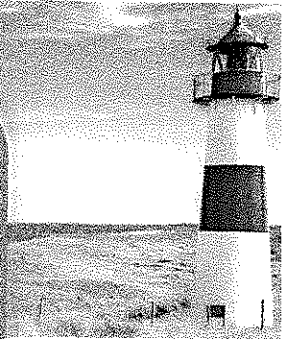
CASS COUNTY  
Medical Care Facility

23770 Hospital St Cassopolis, MI 49031

July 2023

# CCMCF NEWSLETTER

23770 HOSPITAL ST. CASSOPOLIS MI 49031



## Celebrating July

**Family Reunion Month**

**Park and Recreation Month**

**World Watercolor Month**

**Canada Day**

*July 1*

**Air Conditioning  
Appreciation Days**

*July 3–31*

**Independence Day (U.S.)**

*July 4*

**Swimming Pool Day**

*July 11*

**Bastille Day (France)**

*July 14*

**Muharram  
(Islamic New Year)**

*Begins at sundown  
on July 18*

**Hammock Day**

*July 22*

**World Nature  
Conservation Day**

*July 28*

## Remembering “Papa”

For better or for worse, whether you revere him as an exemplar of American fiction or criticize him for being a man’s man, Ernest Hemingway has forever etched himself into the American literary canon. If the debate over Hemingway’s literary worthiness leaves you tired and bored, you can escape to a place where “Papa”—as he was so lovingly known near the end of his life—is remembered more like an old friend than a literary giant: Key West, Florida.

From July 20–23, in honor of the writer’s birthday on July 21, Sloppy Joe’s Bar on Duval Street in Key West holds its annual Hemingway Look-Alike Contest. Key West held a special allure for Hemingway. Its world-class deep-sea fishing provided an outlet for Hemingway’s masculine bravado. He loved nothing more than to fish in the mornings, write in the afternoons, and head over to Sloppy Joe’s in the evenings.

The original Sloppy Joe’s was not located in Key West but in Havana, Cuba, another one of Hemingway’s favorite places (especially during the Prohibition era). Havana bar owner Jose “Joe” Garcia was known to leave the floor of his bar “sloppy” with melted ice from seafood and cold drinks. Hemingway and other patrons teasingly referred to his bar as Sloppy Joe’s. Hemingway often visited the Havana haunt with his friend, bartender Joe Russell. Once Prohibition was lifted in America, Russell opened his own bar in Key West, a bar that would eventually “borrow” the name Sloppy Joe’s and become Hemingway’s favorite watering hole.

So, what better place to remember Hemingway than at his favorite watering hole in his favorite locale? Each year, the Hemingway Look-Alike Society gathers dozens of its best Hemingways to vie for the honor of becoming that year’s beloved “Papa.” And lucky for these Hemingways, they don’t have to box each other or run with the bulls in Pamplona, two of Papa’s favorite pastimes.

## Good Fortune

No meal at a Chinese restaurant is complete without the obligatory fortune cookie to finish the experience. However, there is nothing inherently Chinese about fortune cookies. The crisp vanilla cookies were invented in California around 1915, but just who invented them is up for debate—a debate we hope to resolve before July 20, Fortune Cookie Day.



Modern-day fortune cookies might have been inspired by a real-life Chinese historical figure. In the 14th century, Chinese revolutionary Chu Yuan Chang led a band of rebels against the Mongols. Disguised as a Taoist priest, Chu entered the walls of cities occupied by the Mongols to hand out traditional moon cakes to the locals. Moon cakes were made with lotus nut paste, an ingredient that the Mongols never liked. Knowing that the Mongols would never taste a moon cake, Chu hid messages inside them detailing his strategies to rise against the Mongols. It is believed that the first fortune cookies were born from this ancient practice of hiding messages in moon cakes.

Fast forward to San Francisco in 1914, where Japanese immigrant Makoto Hagiwara ran his famous Japanese Tea Garden in Golden Gate Park. After the anti-Japanese mayor of San Francisco attempted to remove Hagiwara from his position, Hagiwara showed his appreciation to friends who stood by him by hiding well wishes inside a cookie. Hagiwara's "fortune cookies" became a staple at the Japanese Tea Garden.

Or perhaps the credit goes to Chinese immigrant David Jung, founder of Los Angeles' Hong Kong Noodle Company. Jung claims to have created the cookie in 1918. So saddened by the unemployed people wandering the streets of Los Angeles, he invented a cookie that held inspirational Bible passages on small strips of paper.

Fortune has favored Hagiwara. In 1983, the unofficial Court of Historical Review in San Francisco ruled Hagiwara the rightful inventor of the fortune cookie.

## Hardscrabble Life

From July 15–19, Las Vegas, Nevada, will host one of the most consequential and cutthroat competitions in the world: the 2023 Scrabble Players Championship. The competition is so stiff that Scrabble enthusiasts declare the entire week Scrabble Week.

Anyone who has played Scrabble with a serious player knows how frustrating it can be. After all, many words are allowed in the game that we don't use in common language. This is where the Official Scrabble Players Dictionary comes in. This dictionary is loaded with words players can use during play, even little-known words like *atemoya*, a "Central and South American fruit," and *sthenia*, "a condition of abnormal strength or vitality," to name a couple. For years, it was even legal to play terms that are offensive, such as racial slurs and profanity. As recently as 2021, a list of banned words was released, an act that some players lauded as morally just and others decried as ruining the game.

## Unlucky July



According to folklore, it is unlucky to wed in July. This nuptial inauspiciousness comes from several old rhymes and sayings. One goes: "Marry when June roses blow; Over land and sea you'll go. Those who in July do wed must labour for their daily bread." An American saying from the 1930s says that July weddings lead to marriages that "are apt to be crisscrossed with sun and shadow." One saying even pinpoints weddings held on July 4, warning couples that they "will live a life that is largely homeless." Over the centuries, it seems that people have looked for any reason to predict the fate of a marriage. And the superstition about lucky months doesn't stop at marriage, either. Ancient Romans advised against being born in May. In 15th-century Europe, Christians thought January was unlucky. Of course, these superstitions are largely baseless.

## The Rights of Women

From July 19–20, 1848, the first Women's Rights Convention was held in Seneca Falls, New York. The convention garnered little publicity and attracted only 300 attendees, most of them locals, but the small gathering launched a seven-decades-long movement to win women the right to vote.



Perhaps the most famous figure to attend the convention was Elizabeth Cady Stanton. Stanton was well-educated at prestigious schools and learned much at home from her father, a prominent lawyer and politician. Stanton would go

on to marry the noted abolitionist lecturer Henry Stanton, and she, too, would become a powerful voice against slavery.

Stanton and her husband attended the World Anti-Slavery Convention in London in 1840. Much to Stanton's surprise, women were excluded from the convention. While waiting for her husband, Stanton met fellow abolitionist and Quaker preacher Lucretia Mott. The two women, infuriated that they were barred from the convention, vowed to hold their own convention. Eight years later, their Women's Rights Convention opened in Seneca Falls.

In preparation for the convention, Stanton authored *The Declaration of Sentiments*, effectively redrafting the Declaration of Independence with the inclusion of the words *woman* and *women*. In the document, Stanton laid bare a list of legal and social "injuries and usurpations" perpetrated on women by men. This document would become the women's manifesto, asserting the need for equality in the realms of work, family, education, religion, and politics. Convention attendees were asked to vote on the individual resolutions of the document. Ironically, each resolution easily passed except for women's right to vote. It took impassioned speeches by Stanton and guest speaker Frederick Douglass to pass the resolution. It would take another 72 years before women were given the right to vote in 1920.

## One Wrong Makes a Right

Douglas Corrigan lived during the earliest era of flight, and he joined a band of pilots seeking fame for their flying prowess. In 1927, Charles Lindbergh famously became the first man to fly across the Atlantic. Young Corrigan was a mechanic on Lindbergh's *Spirit of St. Louis*. He followed in Lindbergh's footsteps when, in 1938, he rebuilt an old plane and flew nonstop from California to New York. The cross-country trip was not remarkable, as it had been piloted before, but the press was nevertheless impressed that such a journey could be made in such an old and unreliable aircraft.

After landing in New York, Corrigan planned to continue across the Atlantic. His hopes were dashed when authorities denied him the chance in such a rickety old plane. Corrigan decided to head back to California. On July 17, he lifted off and headed west. But after a few minutes, he turned his plane east! 28 hours later, Corrigan landed in Dublin, Ireland, claiming that he had gotten lost in the clouds and his instruments had stopped working. While most everyone knew this was a ruse, the papers called him "Wrong-Way" Corrigan, and he became a national celebrity.

## Canned Heat Down Under



Since 1974, Mindil Beach in Darwin, Australia, has hosted the Beer Can Regatta. Sunday, July 16, the antics will resume when 60 boats made of old beer cans will attempt to float for the amusement of the

22,000 spectators. The event was first conceived in 1974 as a way to clean up the many aluminum cans littering the streets of Darwin. Over the past several decades, the Regatta has become Darwin's most iconic event. Repeat participants spend the entire year gathering cans (and drinking copious amounts), and they test and retest methods to create maximum buoyancy. One boat used 30,000 cans and held 87 people!

## CCMCF NEWS AND UPDATES

JULY

While we have had a lot of days outside lost due to air quality, we have still tried to make the best of it! We moved most of our outside activities inside and had a good time doing it! We had a nice picnic inside, with snacks and picnic style artwork that is currently hanging around the walls, so stop by and give them a look.

The last two days have not had any air quality issues, so maybe the Canada fires will give us a break for a bit so our folks can enjoy the outside weather. Our vegetables to donate to Helping Hands in Cass are growing nicely, with little tomatoes and green beans popping their little heads popping out, preparing for the inevitable.

Looking ahead, we have Clarence performing on the 12<sup>th</sup> for everyone (hopefully outside), to sing on national summer songs day, the zoo is coming to visit on the 19<sup>th</sup>, plus the next week after that, we will be working on another art project using the art style of particular artists, our last was Jackson Pollock, and they all turned out nicely and are up to look at outside of the outpatient therapy on the wall. Give it a look and enjoy!

We are still planning our trip to the fair on August 3<sup>rd</sup>, and we have a lot of residents excited to go. Also in the planning stages still is our county wide picnic on the 19<sup>th</sup>, so much more fun things to look forward to! Lots of fun things are coming , so stay tuned!

Be good to each other

Steve Jacko