

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

November 20, 2023 10:00 a.m.

In attendance: Jennifer Rentfro (Board Chairperson), Vicki Vaughn (Board Vice-Chairperson)- via Zoom, Jeff Carmen (Member), Christian Lutes, (C.E.O.), Linda Duchon (Interim Administrator) – via Zoom, Phil Alt (Contracted Accountant), Jeremy Franks (Director of Finance), Rayann Franco (Recording Minutes).

Guests for Public Comment: Matthew Newton, Ryan Laylin (Vice Chairperson Cass County Board of Commissioners)

The meeting was called to order by Vicki Vaughn at 10:08 a.m.

Jeff Carmen made the motion to accept the agenda with addition of addressing only items that require action to be taken then adjourn. Jennifer Rentfrow supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to accept the monthly board meeting minutes as presented. Jennifer Rentfrow supported the motion. Motion passed unanimously.

Phil Alt reviewed the check register. Jennifer Rentfrow made the motion to approve checks in the amount of \$467,208.99. Jeff Carmen supported the motion. Motion passed unanimously. Jennifer Rentfro made the motion to approve the direct payments in the amount of \$163,103.12. Jeff Carmen supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to hold a special meeting on November 27, 2023 at 10 a.m. to address all action items and the budget. This meeting and all future meetings will take place at the courthouse. Jennifer Rentfrow supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to adjourn the meeting. Jennifer Rentfrow supported the motion. The meeting adjourned at 10:23 a.m.

Respectfully submitted by:

Rayann Franco

_____ (Board Chairperson)

_____ (C.E.O.)