

MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING

July 22, 2024 10:00 a.m.

In attendance: Jennifer Rentfrow (Board Chairperson), Vicki Vaughn (Board Vice-Chairperson), Jeff Carmen (Board Member), Linda Duchon (Interim Administrator), Rayann Franco (Recording Minutes).

The meeting was called to order by Jennifer Rentfrow at 10:03 a.m.

Roll call: Members present – Jennifer Rentfrow, Vicki Vaughn, Jeff Carmen

Members absent: None

Guests for Public Comment: Rie Shimada

Public comment: None.

Additions/deletions to Agenda: Addition private pay rate and closed session for personnel matters.

Jeff Carmen made the motion that the agenda be accepted with the additions. Vicki Vaughn supported the motion. Motion passed unanimously.

Vicki Vaughn made the motion to approve the minutes as presented. Jennifer Rentfrow supported the motion. Motion passed unanimously.

The check register was reviewed. Jeff Carmen made the motion to approve the checks in the amount of \$296,690.24 and the direct payments of \$277,814.98. Vicki Vaughn supported the motion. Motion passed unanimously.

Linda Duchon explained that Phil Alt and Rayann Franco have resumed the responsibilities of Jeremy Franks. Linda Duchon stated that she reviewed the contract from Don Haney for the reorganization of the finance department.

Rayann Franco recommended that the private pay rate be increased to \$475 per day starting October 1, 2024. Vicki Vaughn made the motion to increase the private pay rate. Jeff Carmen supported the motion. Motion passed unanimously.

Rayann Franco provided a report for Corporate Compliance. There were not any Corporate Compliance investigations. There are two ongoing QAPI projects.

Linda Duchon reported that there were currently no staff or residents with COVID or influenza. Neighboring counties have seen an increase in cases. Robo calls went out reminding families not to visit if they are feeling ill.

Linda Duchon reported that the timeline to launch Worxhub is on track.

Linda Duchon stated that the facility will be providing fingerprinting services. This will be open to the entire county.

Linda Duchon stated that the facility received notice that a civil monetary penalty was imposed for one of the complaint surveys. The facility will take advantage of the 35% discount by paying \$15,590.00 by the deadline.

Linda Duchon reported that new phones for the call light system were purchased for nursing. The cost will be covered by the retention grant.

Linda Duchon reported that she had to purchase a new A/C unit for the building. The original was not able to be repaired.

There was discussion regarding the search for a new administrator. Phone interviews will be scheduled this week to identify which candidates will move forward in the process. There will be a special board meeting on August 7, 2024 for the final candidates to have in person interviews.

Vicki Vaughn made the motion that the board enter closed session with the following people to be present: Jennifer Rentfrow, Vicki Vaughn, Jeff Carmen, Linda Duchon, Rayann Franco. Jeff Carmen supported the motion. The Board entered closed session at 10:46 a.m.

Jeff Carmen made the motion to enter open session. Vicki Vaughn supported the motion. Motion passed unanimously. The meeting entered open session at 11:05 a.m.

Jeff Carmen made the motion based on the advice of counsel to terminate the current contract with Dr. Ibekie and enter into a contract with Theoria. Vicki Vaughn supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to adjourn the meeting. Vicki Vaughn supported the motion. The meeting was adjourned at 11:06 a.m.

Respectfully submitted by:

Rayann Franco

 (Board Chairperson)  (Administrator)