

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

September 23, 2024 10:00 a.m.

In attendance: Jennifer Rentfrow (Board Chairperson), Vicki Vaughn (Board Vice-Chairperson), Donald Haney (Interim Administrator), Phil Alt (Accounting Consultant), Rayann Franco (Recording Minutes).

The meeting was called to order by Jennifer Rentfrow at 10:00 a.m.

Roll call: Members present – Jennifer Rentfrow, Vicki Vaughn

Members absent: Jeff Carmen

Guests for Public Comment: Rie Shimada, Michele Brady, Commissioner Roseann Marchetti

Public comment: None.

Additions/deletions to Agenda: Addition Resident's story

Vicki Vaughn made the motion that the agenda be accepted with the additions. Jennifer Rentfrow supported the motion. Motion passed unanimously.

Vicki Vaughn made the motion to approve the minutes for the open meeting and special meeting as presented. Jennifer Rentfrow supported the motion. Motion passed unanimously.

Michele Brady shared a story about the bus driver and CNA taking a resident out for ice cream after a doctor's appointment.

The check register was reviewed. Jennifer Rentfrow made the motion to approve the checks in the amount of \$584,758.13 and the direct payments of \$229,212.90. Vicki Vaughn supported the motion. Motion passed unanimously.

Phil Alt presented stated that there was an increase in the Medicaid rate. Direct care wages were discussed. Jennifer Rentfrow made the motion that all non-nursing employees continue to receive \$3.20 per worked hour and that the nursing staff receive \$3.40 per worked hour starting October 1, 2024. This will be reviewed on a month-to-month basis. Vicki Vaughn supported the motion. Motion passed unanimously.

There was discussion on whether to continue to pay all employees the \$3.20 direct care wage. The amount for nurses and CNA's will increase on October 1, 2024.

Rayann Franco provided a report for Corporate Compliance. There was one corporate compliance investigation. The two ongoing QAPI projects are ongoing.

Rayann Franco stated the facility applied for a \$250,000.00 grant opportunity to upgrade the facility's HVAC system. Rayann Franco will also be applying for a grant for three new sit to stand lifts.

Don Haney reported that the facility received over \$11,000.00 for employee retention through the Michigan Medical Care Facilities Council.

Don Haney reported that there were 6 staff and 2 residents with COVID this past month.

Don Haney reported that Worxhub will be live on October 11, 2024.

Rayann Franco reported that Dr. Keith Papendick from Theoria started as the new medical director for the facility starting in September 2024.


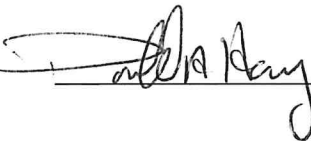
There was discussion regarding the search for a new administrator. Don Haney stated that he contacted Michigan State University for a list of those who took the administrators' class in the past two years. He also advertised in Leading Age and HCAM.

Don Haney provided an administrator's report. He stated that residents and staff are happy. He will be meeting with the QAPI/QA team. A report will be provided to the board.

Vicki Vaughn made the motion to adjourn the meeting. Jennifer Rentfrow supported the motion. The meeting was adjourned at 10:51 a.m.

Respectfully submitted by:

Rayann Franco

 (Board Chairperson)  (Administrator)