

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

February 24, 2025

In attendance: Dr. James Wierman (Board Chairperson), Jeff Carmen (Vice Chairperson), Vicki Vaughn (Board Member), Mercedes Schirripa (Administrator), Jenna Badner (Controller), Rayann Franco (Recording Minutes).

Came out of recess at 9:26 a.m.

Guests: Rie Shimada, Lynda Newton, Jennifer Bennett

Public Comment: None

Additions/deletions to Agenda: Jeff Carmen asked for additions to the agenda to go into closed session for discussion regarding real estate and moving public comment line item toward the end of the agenda.

Jeff Carmen made the motion that the agenda be accepted as amended. Vicki Vaughn supported the motion. Motion passed unanimously.

Vicki Vaughn made the motion to approve the minutes as presented. Dr. James Wierman supported the motion. Motion passed unanimously.

Lynda Newton reported that the residents like the new serenity space area. This was used as storage during COVID. Lynda Newton stated that the fall numbers are improving. The group continues to work on urinary tract infection rates.

The check register was reviewed. Jeff Carmen made the motion to approve the checks in the amount of \$404,626.55 and the direct payments of \$223,866.04. Vicki Vaughn supported the motion. Motion passed unanimously.

Mercedes Schirripa states that we are current 50 days outstanding for billing days.

Rayann Franco provided a report for Corporate Compliance. Orders were not signed timely by Theoria providers. All orders were printed out, wet signed and then scanned into the medical record. All orders are up to date. The Payroll Based Journal was successfully submitted by MDS and Corporate Compliance. Rayann Franco reported that the facility received a quarter of a million dollar grant to upgrade the HVAC system.

Mercedes Schirripa reported that there were 9 staff members and 2 residents with COVID this month.

Mercedes Schirripa stated that she is working with the attorney regarding the farmland contract. The attorney is creating a bid sheet.

Mercedes Schirripa provided an administrator's report. Mercedes Schirripa stated that the millage will be on the November ballot. Mercedes Schirripa reported that she is working with the attorney for the appropriate language for the ballot. Mercedes Schirripa reported that four emergency exit signs are not working properly. New signs have been ordered. Keypads for the shower rooms and café have also been ordered. Mercedes Schirripa stated that she will be getting a booth at the fair. New menus for the anytime options have been implemented. A food committee will start and will meet monthly.

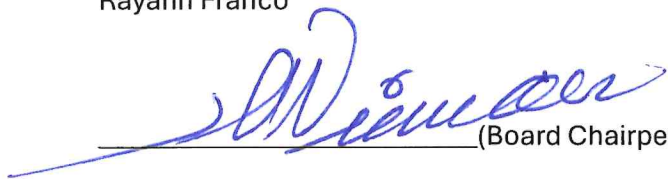
Jeff Carmen made the motion to go into closed session. Vicki Vaughn supported the motion. Mercedes Schirripa was invited to the closed session. The board went into closed session at 10:27 a.m.

Jeff Carmen made the motion to return to the regular board meeting. Vicki Vaughn supported the motion. The board returned to the regular board meeting at 10:44 a.m.

Recess starting at 10:45 a.m.

Respectfully submitted by:

Rayann Franco


(Board Chairperson)

 (Administrator)