

**MINUTES FOR:
CASS COUNTY MEDICAL CARE FACILITY BOARD MEETING**

November 25, 2024 10:00 a.m.

In attendance: Jennifer Rentfrow (Board Chairperson), Jeff Carmen (Board Member), Dr. James Wierman (Board Member), Donald Haney (Interim Administrator), Jenna Badner (Controller), Phil Alt (Accounting Consultant), Rayann Franco (Recording Minutes).

The meeting was called to order by Jennifer Rentfrow at 10:00 a.m.

Roll call: Members present – Jennifer Rentfrow, Jeff Carmen, Dr. James Wierman

Members absent: None

Guests for Public Comment: Rie Shimada, Michele Brady, Mercedes Schirripa

Public comment: None.

Additions/deletions to Agenda: None

Dr. James Wierman made the motion that the agenda be accepted as presented. Jeff Carmen supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to approve the minutes as presented. Dr. James Wierman supported the motion. Motion passed unanimously.

Jeff Carmen made the motion to approve the board resolution of the Cass County Medical Care Facility in recognition and profound appreciation of distinguished service by Vicki Vaughn. Dr. James Wierman supported the motion. Motion passed unanimously.

Michele Brady shared a story about a mother and son at the facility. Both were staying in their rooms in bed and not socializing. They started visiting each other and now they are out of their rooms and socializing with other residents. The son enjoys introducing his mother to everyone. Michele Brady reported that the nursing team continues to work on past non-compliance documentation for ADL's, falls, wounds, UTI and catheters and is performing audits.

The check register was reviewed. Jeff Carmen made the motion to approve the checks in the amount of \$397,334.48 and the direct payments of \$213,734.51. Dr. James Wierman supported the motion. Motion passed unanimously.

Phil Alt presented reported that the average census numbers are trending higher.

Phil Alt provided a financial analysis. He explained that the cash flow will improve when the millage comes in after the beginning of the year.

Don Haney asked the board to increase the private pay rate to \$510.00 effective February 1, 2025. Dr. James Wierman made the motion to increase the private pay rate to \$510.00 effective February 1, 2025. Jeff Carmen supported the motion. Motion passed unanimously. A letter will be sent out to residents and families.

Rayann Franco provided a report for Corporate Compliance. Data for the payroll based journal was not submitted correctly. The staff were provided with education on the correct way to submit the data. The facility was able to successfully submit data for the payroll based journal before the due date.

Don Haney reported that there was 1 staff member and 0 residents with COVID this month.

Don Haney explained that there will be changes made in the business office but that nobody will lose their job.

The Board thanked Don Haney for his services.

Dr. James Wierman stated that he spoke with Joseph Gavan, C.E.O. of the Cass Family Clinic about providing physicians for the facility. A meeting will be set up after the first of the year.

Jeff Carmen made the motion to adjourn the meeting. Dr. James Wierman supported the motion. The meeting was adjourned at 11:00 a.m.

Respectfully submitted by:

Rayann Franco

 (Board Chairperson)  (Administrator)